

Hearing Officer Review, if necessary, will be held at 5:30 p.m. in the Large Personnel Conference Room to be followed by Business Portion of Meeting at 6:00 p.m.

Indian River County District School Board
Business Meeting Agenda
April 10, 2012 at 6:00 p.m.

It is hereby advised that if a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting, he/she will need to ensure that a verbatim record is made that includes the testimony and evidence upon which the appeal is to be made.

- I. **Call Meeting to Order – Chairman Pegler**
(Announcement: Please turn off all cell phones. Cell phones, even when set to a silent mode, can cause loud disturbances within the room’s audio enhancement system.)
- II. Invocation by Pastor Jim Gallagher of Calvary Chapel Vero Beach
- III. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS
BY: Vero Beach High School Air Force Junior ROTC Detachment 043, under the Direction of Chief Master Sergeant Wade E. Dues, USAF (ret)
- IV. ADOPTION OF AGENDA
- V. PRESENTATIONS
 - A. **Regional Spelling Bee Winner, Yusra Hashmi, 8th Grade Student at Gifford Middle School – Dr. Adams**
 - B. **Sebastian River High School “Lady Sharks” 7A Girls’ Basketball 2012 State Champions – Dr. Adams**
- VI. CITIZEN INPUT
- VII. CONSENT AGENDA
 - A. **Approval of Hearing Officer’s Recommendation – Dr. Adams**
It is recommended that the District School Board accept the Hearing Officer’s Findings of Fact, Conclusions of Law, and recommendations in regard to Hearing Number 12-120. Superintendent recommends approval.
 - B. **Approval of Minutes – Dr. Adams**
 - 1. Legislative Hearing held 2/22/2012
 - 2. Regular Business Meeting held 2/28/2012
 - 3. 2012-2013 Goals workshop held 3/5/2012
 - 4. 2012-2013 Budget Workshop Session #1 held 3/6/2012
 - 5. Special Business Meeting held 3/6/2012
 - 6. Round Table Discussion held 3/27/2012
 - 7. Regular Business Meeting held 3/27/2012Superintendent recommends approval.

C. Approval of Personnel Recommendations – Mrs. Lannon

Attached is a list of personnel recommendations, which includes personnel additions, terminations, and/or changes. Superintendent recommends approval.

D. Approval of Donations – Mr. Morrison

1. Vero Beach Elementary School received a donation in the amount of \$5,000 from the Mardy Fish Foundation. The funds will be utilized to enhance the afterschool programs. A donation in the amount of \$500 was received from Kaari Taylor. The funds will be used for educational student field trips.
2. Sebastian Elementary School received a donation in the amount of \$3,000 from the George Warren Corporation. The funds will be utilized for the Academic Games Nationals.
3. Beachland Elementary School received a donation in the amount of \$1,000 from various parent-donors. The funds will be used for Gifted Services at Beachland Elementary School.
4. Rosewood Magnet School received a donation in the amount of \$1,000 from Colleen Beatty for the purchase of Apple I-pad 2's for the classroom.
5. Vero Beach High School received a donation of a Weber WG-50 baby grand piano valued at \$3,500 from Mr. Otis Pike. The piano will be used by the Vero Beach High School Performing Arts Department.

Superintendent recommends approval.

E. Approval of Continuation of Out-of-County Enrollment Agreement with Osceola County for the 2012-2013 School Year – Mrs. D'Albora

Twenty students are attending from Osceola County for the current 2011-2012 school year. The purpose is to continue this fiscally cost-effective agreement between the sending and receiving School Districts due to road system patterns in east Osceola and west Indian River Counties. State Statute requires that the agreement be signed annually. Superintendent recommends approval.

VIII. ACTION AGENDA

A. Approval of Bid Award and Execution of Owner/Contractor Construction Agreement to Barth Construction, Inc., for a New Parent Pick-up/Drop-off Loop and Outside Lighting Improvements for Osceola Magnet School, Project 17 - Mr. Morrison

This is Project 17 referencing SDIRC 2009-22 hybrid bid for continuous construction projects. The scope of this project includes a new pick-up/drop-off loop and improvements to the outdoor lighting. Approval is recommended for the award of the bid and the execution of the Owner/Contractor Construction Agreement between the School District of Indian River County and Barth Construction, Inc., for a new parent loop and outside lighting improvements at Osceola Magnet School in the amount of \$341,988.64. The bid amount consists of the Contractor's bid price of \$305,347. The District

has added contingency in the amount of \$36,641.64. Award is recommended to Barth Construction, Inc., as the lowest bidder meeting specifications, terms, and conditions. Superintendent recommends approval.

B. Approval to Award Contract to Pirtle Construction/ Pinnacle Construction for Renovations to Fellsmere Elementary – Bid 2012-11 - Mr. Morrison

The Facilities, Planning, and Construction Department requested that a request for Construction Management at Risk (CMAR) be promulgated for renovations at Fellsmere Elementary consisting of the expansion of the cafeteria and a classroom addition. The cafeteria will expand into the area currently reserved for parking, allowing for a kitchen redesign and increase in seating space. The classroom addition will provide additional space and will increase the school capacity from 543 to a 750 student station campus. Thirteen (13) firms responded to the RFQ. Five firms were short-listed and interviewed by the District's Evaluation Team. As per the 5 Year Capital Outlay Budget, \$8,900,000 has been budgeted for this project. This amount includes all fees including construction, architectural, engineering, and FF&E (furniture, fixtures and equipment). As per Florida Statutes Ch. 287.055 F.S., it is recommended that negotiations proceed with Pirtle Construction/Pinnacle Construction of the Treasure Coast LLC. Superintendent recommends approval.

C. Public Hearing for Approval of New School Board Policy 1.09 Special Gift Restrictions for School Board Members – Dr. Adams

On February 28, 2012, the District School Board moved approval to set the Public Hearing date in order to move forward with the adoption process. The purpose of the new policy is to implement Section §1001.421 F.S., that restricts the solicitation and acceptance of gifts by School Board Members and their relatives. This policy is in addition to any other restrictions and limitations that exist under Chapter 112 F.S. Superintendent recommends approval.

D. Public Hearing for Approval of Amendments to School Board Policy 6.16 Fees – Dr. Adams

On February 28, 2012, the District School Board moved approval to set the Public Hearing date in order to move forward with the adoption process. The purpose of the revisions is to add language for the collection of block tuition for adult general education programs required in §1009.22 F.S. Superintendent recommends approval.

E. Public Hearing for Approval of Amendments to School Board Policy 10.10 Inspections – Dr. Adams

On February 28, 2012, the District School Board moved approval to set the Public Hearing date in order to move forward with the adoption process. The purpose of the revisions is to comply with §1013.12 F.S., regarding annual fire safety inspections of School District facilities, as well as charter school facilities, statewide mandate. Superintendent recommends approval.

F. Approval to Set Public Hearing Date for Revisions to District School Board Policy 3.04 Employment Requirements for Administrative and Instructional Personnel – Dr. Adams

On March 27, 2012, the District School Board discussed the revisions and requested that the Superintendent set a Public Hearing date. The proposed policy revisions address the probationary annual contract that was effective July 1, 2011. The proposed revisions also serve to delete two paragraphs from the instructional staff section of the policy that are worded to apply to administrative staff and are already contained in the administrative staff section of the policy. The Public Hearing date will be on Tuesday, May 22, 2012. Superintendent recommends approval.

G. Approval to Set Public Hearing Date for Revisions to District School Board Policy 3.07 Non-Degreed, Career and Technical, and Part Time Adult Educational Instructional Personnel – Dr. Adams

On March 27, 2012, the District School Board discussed the revisions and requested that the Superintendent set a Public Hearing date. The proposed policy revisions serve to implement the annual contract statutory requirements for non-degreed career and technical program employees. The revisions also delete professional service contracts for this category of employee. Finally, the proposed revisions broaden the application of the adult education instructional personnel section so that the section will now cover part-time and full-time employees. The Public Hearing date will be on Tuesday, May 22, 2012. Superintendent recommends approval.

H. Approval to Set Public Hearing Date for Revisions to District School Board Policy 3.14 Contracts for Instructional Personnel – Dr. Adams

On March 27, 2012, the District School Board discussed the revisions and requested that the Superintendent set a Public Hearing date. This proposed policy revision addresses professional service contracts no longer being issued in the State of Florida. The Public Hearing date will be on Tuesday, May 22, 2012. Superintendent recommends approval.

I. Approval to Set Public Hearing Date for Revisions to District School Board Policy 3.40 Personnel Evaluation – Dr. Adams

On March 27, 2012, the District School Board discussed the revisions and requested that the Superintendent set a Public Hearing date. This proposed policy revision is to delete paragraph “C” as it will not be possible for the Superintendent or other administrator to prepare a final evaluation for an employee who leaves the school system prior to the end of a school year, as the relevant data would not have been collected for that employee in order to complete the final evaluation. The Public Hearing date will be on Tuesday, May 22, 2012. Superintendent recommends approval.

- IX. SUPERINTENDENT’S REPORT
- X. DISCUSSION
No discussion items
- XI. SCHOOL BOARD MEMBER MATTERS – Chairman Pegler
- XII. INFORMATION AGENDA
A. Monthly Facilities Report – Mr. Morrison
- XIII. SUPERINTENDENT’S CLOSING
- XIV. ADJOURNMENT – Chairman Pegler

Anyone who needs a special accommodation for this meeting/workshop may contact the School District’s American Disabilities Act Coordinator, at 564-3060 (TTY 564-8507) at least 48 hours in advance of meeting. NOTE: Changes and amendments to the agenda can occur 72 hours prior to the meeting. All business meetings will be held in the Teacher Education Center (TEC) located in the J.A. Thompson Administrative Center at 1990 25th Street, Vero Beach, unless otherwise specified. Meetings may broadcast live on Comcast Ch. 28. The agenda can be accessed by Internet at <http://www.indianriverschools.org>.

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The Indian River County District School Board met on Tuesday, February 22, 2012, at 4:00 p.m. The hearing was held in the Teacher Education Center located at the Central Administrative Offices, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Jeff Pegler, Vice Chairman Carol Johnson, and Board Members: Matthew McCain, Karen Disney-Brombach, and Claudia Jiménez. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

Legislative Hearing

- I. Meeting was called to order by Chairman Pegler.
- II. Purpose of the Legislative Hearing – Chairman Pegler
Chairman Pegler began with introductions.
Table one - Dr. Fran Adams, Superintendent of Schools; Mrs. Pam Lannon, Assistant Superintendent for Human Resources and Risk Management; Mr. Carter Morrison, Assistant Superintendent for Finance and Operations; Mr. Wayne Helsby, representing the Superintendent.

Table two – Mrs. Diane Falvo, Treasure Coast Service Unit Director; Beth Weatherstone, President of the IRCEA (Indian River County Education Association).

Introduction (Read for the Record by Chairman Pegler)

This was a public hearing conducted by the School Board of Indian River County, Florida (“School Board”) pursuant to §447.403, Florida Statutes, to resolve impasse(s) in negotiations between the Superintendent of the School District of Indian River County, Florida (“Superintendent”) and the Indian River County Education Association (“IRCEA”) involving unresolved issues in the 2011-2012 Collective Bargaining Agreement.

The Superintendent declared impasse and invoked the statutory impasse procedures set forth in Chapter 447, Florida Statutes. The parties mutually agreed, in writing, to waive the special magistrate process and proceed directly to this public hearing.

Pursuant to §447.403(4), Florida Statutes, and communication to the parties dated January 24, 2012, both parties have submitted to the School Board their recommendations for settling the impasse issues. This hearing was now required pursuant to §447.403(4)(c), Florida Statutes, in order that each party was afforded the opportunity to explain their positions to the School Board with respect to the impasse issues.

This proceeding was open to the public to observe, but it was a labor proceeding with specific statutory requirements and only the two parties, the Superintendent and IRCEA, would make a presentation to the School Board.

Each party would be afforded 1.5 hours to present their positions on the disputed impasse issues. In order to allow each party to fully make their

presentations, School Board Members would hold any questions until the end of each party's presentation. The Superintendent would be called upon first and IRCEA would be called upon next. Upon the conclusion of the presentations by both parties, the School Board would then have an opportunity to deliberate and then vote on resolution of the impasse issues.

Chairman Pegler opened it up to Board Members for any questions regarding the process. Mrs. Johnson requested to hold questions until the end of the presentation. Hearing no objection, Chairman Pegler said that there would be a break between each presentation. Mrs. Disney-Brombach asked the Board Attorney, Mrs. D'Agresta, to state for the audience the instructions given to Board Members once the impasse was declared. Mrs. D'Agresta explained, in detail, that once an impasse was declared, the Board could not have any communications with either party regarding the impasse. The purpose was to ensure a fair hearing for both parties.

III. Presentations – Chairman Pegler

A. Presentation by Superintendent

Dr. Adams presented information regarding the following Articles at impasse:

Articles submitted for impasse were as follows:

Article III Working Conditions

Article IV: Teacher Assessment

Article VII: Reduction in Personnel

Article XIX: Professional Compensation and Fringe Benefits

B. Board Member Questions

(Questions were held until the end of both presentations.)

C. Presentation by IRCEA

Mrs. Weatherstone presented information regarding to the following Articles at impasse:

Articles submitted for impasse were as follows:

Article II Working Conditions

Article IV Teacher Evaluation

Article VII: Reduction in Personnel

Article XIX: Professional Compensation and Fringe Benefits

IV. Final School Board Questions of Either Party – Chairman Pegler
Board Members were given an opportunity to ask questions.

VI. School Board Vote – Chairman Pegler

Chairman Pegler said that he would go through each of the Articles, one by one, to approve or reject the Superintendent's recommendations.

Article III.1.H.1. Workday and Work year:

Mrs. Disney-Brombach moved approval of the Superintendent's recommendation to reject language proposed under Article III, Section III.1.H.1. Mrs. Johnson seconded the motion. Board Members discussed the language. Hearing no further discussion, the Board voted in favor of the motion, with a 3-2 vote. Mrs. Johnson, Mrs. Disney-Brombach, and Ms. Jiménez voted in favor of the motion. Mr. McCain and Chairman Pegler voted against the motion.

Article III.1.L. Workday and Work year:

Mrs. Disney-Brombach moved approval of the Superintendent's recommendation to reject language proposed under Article III, Section III.1.L. Mrs. Johnson seconded the motion. Board Members discussed the language. Hearing no further discussion, the Board voted in favor of the motion, with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

Article III.1.M. Workday and Work year:

Mrs. Johnson moved approval of the Superintendent's recommendation to reject language proposed under Article III, Section III.1.M. Mrs. Disney-Brombach seconded the motion. Board Members discussed the language. Hearing no further discussion, the Board voted in favor of the motion, with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

Article IV.III.A. Teacher Assessment - General Rules

Mrs. Disney-Brombach moved approval of the Superintendent's recommendation to reject language proposed under Article IV.III.A. Mrs. Johnson seconded the motion and it carried with a 4-1 vote. Board Members discussed the language. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

Article IV.III.B. Teacher Evaluation

Mrs. Johnson moved approval of the Superintendent's recommendation to delete the IRCEA proposed language. Mrs. Disney-Brombach seconded the motion. Board Members discussed the language. With no further discussion, the motion carried, with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

Article IV.V.C.3. Teacher Evaluation

Mrs. Disney-Brombach moved approval of the Superintendent's recommendation to reject the IRCEA proposed language. Ms. Jiménez seconded the motion. Board Members discussed the language. With no further discussion, the motion carried, with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

Article IV.V.C.7 Teacher Evaluation

Ms. Jiménez moved approval of the Superintendent's recommendation to add the IRCEA proposed language with the word "may" instead of the word "shall" to C.7. Mrs. Disney-Brombach seconded the motion. Board Members discussed the sentence. With no further discussion the motion failed, with a 2-3 vote. Mrs. Disney-Brombach and Ms. Jiménez voted in favor of the motion. Mrs. Johnson, Mr. McCain, and Chairman Pegler voted against the motion.

Mrs. Johnson moved approval of the IRCEA proposed language to include the word "shall" instead of the word "may". Mrs. Disney-Brombach seconded the motion and it carried, with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Mr. McCain, and Chairman Pegler voted in favor of the motion. Ms. Jiménez voted against the motion.

Article IV.VII.A. and IV.VII.B. Teacher Evaluation - TIP

Mrs. Johnson moved approval of the Superintendent's recommendation to reject the IRCEA proposed language. Ms. Jiménez seconded the motion and it carried, with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

Article IV.VIII. Teacher Evaluation – Outcome of TEP

Mr. McCain moved approval to accept the IRCEA proposed language and to add language that it be determined by the Board and tying it to budget restraints. Chairman Pegler suggested that the language be "all renewals are subject to available budget allocations at the school" as per Orange County language. Mr. McCain accepted Chairman Pegler's suggested language. Mrs. Johnson seconded the motion. Board Members discussed the language. Mrs. Johnson moved to amend the IRCEA proposed language to read, at the end of the sentence, "except in the case of budgetary constraints". Ms. Jiménez seconded the amendment to the motion. After the Board discussed the language at length, Mrs. Johnson and Ms. Jiménez withdrew their amendment. Mrs. Johnson moved the IRCEA language, with the inclusion of the sentence "renewed for the following year except in the case of budgetary constraints". Ms. Jiménez seconded the motion and it

carried unanimously, with a 5-0 vote. Note: Mr. McCain withdrew his original motion and Mrs. Johnson withdrew her second to the original motion.

Note: The new language for Article IV.VIII now reads: Outcome of the Final Evaluation. Any annual contract MBU who receives a Highly Effective or Effective score on the TEP (Teacher Evaluation Program) will be renewed for the following year, except in the case of budgetary restraints.

Article IV.IX.A. and IX.B. Teacher Evaluation

Mrs. Johnson moved approval of the Superintendent's recommendation to reject all language for Article IV.IX.A. and B. Mrs. Disney-Brombach seconded the motion. Board Members discussed the language. With no further discussion the motion carried with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

Article VII.1 Layoff Procedures

Mrs. Disney-Brombach moved approval of the Superintendent's recommendation for new language. Mrs. Johnson seconded the motion. Board Members discussed the language. With no further discussion, the motion carried with a 3-2 vote. Mrs. Johnson, Mrs. Disney-Brombach, and Ms. Jiménez seconded the motion. Mr. McCain and Chairman Pegler voted against the motion.

Article XIX.7. Differentiated Pay

Mrs. Johnson moved approval of the Superintendent's recommendation to strike all language. Ms. Jiménez seconded the motion. Board Members discussed the language. Dr. Adams stated that the effective date for removal of the current language was June 30, 2012. Mrs. D'Agresta said that the action today did not preclude negotiating language for the 2012-2013 fiscal year. The Board voted approval of the motion with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

Article XIX.3E. Compensation and Pay Schedules

Mrs. Johnson moved approval of the Superintendent's recommendation for the IRCEA to strike all language. Ms. Jiménez seconded the motion. Board Members discussed the language. With no further discussion, the Board voted in favor of the motion with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

Article XIX.4.A. Fringe Benefits – Health Insurance

Mrs. Disney-Brombach moved approval of the Superintendent's recommendation. Mrs. Johnson seconded the motion. Board Members discussed the language. With no further discussion, the Board voted in favor of the motion with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

VII. Adjournment – Chairman Pegler

With no further business, the meeting adjourned at approximately 10:01 p.m.

The Indian River County District School Board met on Tuesday, February 28, 2012, at 6:00 p.m. The business meeting was held in the Teacher Education Center located at the Central Administrative Offices, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Jeff Pegler, Vice Chairman Carol Johnson, and Board Members: Matthew McCain, Karen Disney-Brombach, and Claudia Jiménez. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

Business Meeting

- I. Called Meeting to Order – Chairman Pegler
- II. Invocation was given by Rev. Dr. Crystal Bujol.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS by Vero Beach High School Air Force Junior ROTC Detachment 043 under the direction of Wade E. Dues, Chief Master Sergeant USAF (ret)
- IV. ADOPTION OF AGENDA
Chairman Pegler called for a motion for the Orders of the Day. Mrs. Disney-Brombach moved approval of the Orders of the Day. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.
- V. PRESENTATIONS
 - A. Recognition of 2012 National Merit Finalists – Mrs. D'Albora**
The following students were recognized as the 2012 National Merit Finalists for the School District of Indian River County:

Christopher B. Touros	Sebastian River High School
Amira M. Al-Khatib	Vero Beach High School
Daniel C. Boling	Vero Beach High School
Heather M. Fredrickson	Vero Beach High School
Sami Hashmi	Vero Beach High School
Emily A. Lunn	Vero Beach High School
Ian C. Mackett	Vero Beach High School
Charles H. Sanford	Vero Beach High School
 - B. Project Citizen, Mission Possible Lagoon Rescue with Presentation by Sebastian River Middle School Students – Ms. Wykoff**
Dr. Adams introduced the presenters, students from the 7th Grade International Baccalaureate Middle Years Program, Civics Project. The focus of the project was to identify and solve a community problem. The problem identified was the rescue of dolphins from runoff of fertilizers into the Indian River Lagoon. The solution was to establish a policy to regulate the use of fertilizers.

VI. CITIZEN INPUT

Chris Roger requested to speak to the District School Board.

VII. CONSENT AGENDA

Ms. Jiménez moved approval of the Consent Agenda. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.

A. Approval of Minutes – Dr. Adams

1. Curriculum Update Workshop held 1/24/2012
2. Regular Business Meeting held 1/24/2012

Superintendent recommended approval.

B. Approval of Personnel Recommendations – Mrs. Lannon

Attached was a list of personnel recommendations, which included personnel additions, terminations, and/or changes. Superintendent recommended approval.

C. Approval of New Petty Cash for FY 2011/2012 – Mr. Morrison

Attached was the name of a newly assigned individual who would be authorized to obtain petty cash for the Food Service Fund for FY 2011/2012. Superintendent recommended approval.

D. Approval of Donations – Mr. Morrison

1. Pelican Island Elementary School received a donation in the amount of \$4,000 from Pelican Island PTA. The funds would be used to pay for tutors and materials purchased to enhance student learning.
2. Osceola Magnet School received a donation in the amount of \$3,000 from the Mardy Fish Foundation. The funds would be used for various afterschool activities.

Superintendent recommended approval.

E. Approval of Extended Day Summer Program for 2012 —Mrs. D’Albora

The Summer Extended Day Program was a fun, academic-based, summer program designed to accommodate elementary students from incoming kindergarten to outgoing fifth grade students. The summer camps would be at Glendale Elementary and Liberty Magnet schools. The focus of the program was not to be a year-round school. The activities were an expanded version of what was implemented daily in the regular Extended Day Program. The charge would be \$85.00 per week and \$45.00 per week for summer school students who come in the afternoons only. There was no cost to the District. Superintendent recommended approval.

F. Approval of Exceptional Student Education Policies and Procedures/ Amendment Document (SP&P) for the 2009-2010 through the 2011-2012 School Years – Mr. Harrah

The Exceptional Student Education Policies and Procedures (SP&P) document was Board approved June 9, 2009. As a result of the creation of Section 1003.473, Florida Statutes, and revisions to some State Board of Education Rules during 2010-12, amendments to the SP&P were required. Attached were copies of the amended sections. Effective dates: 2009-2010

through 2011-2012 School Years. Board approval was required before submitting. Superintendent recommended approval.

G. Approval of Superintendent's Evaluation Instrument, Timeline, and Procedure – Chairman Pegler

Board Members discussed and recommended changes to the instrument and timeline on January 10, 2012, and on February 14, 2012. The purpose of this item was to formally adopt the Superintendent's evaluation instrument, timeline, and procedure for the 2011-2012 school year. Superintendent recommended approval.

VIII. ACTION AGENDA

A. Approval of Resolution #2012-06 regarding the Naming of School District of Indian River County Central Office to J.A. Thompson Administrative Center – Dr. Adams

Approval was recommended to name the School District Central Office building the "J.A. Thompson Administrative Center", in memory of J.A. Thompson, a coach, teacher, and leader in the School District. Mr. Thompson was elected Superintendent of Public Instruction of Indian River County in 1948 and held the position until 1969, when he retired. When Mr. Thompson retired he was the longest serving Superintendent in the State and was President of the Florida Association of County School Superintendents. This recommendation was formulated by the Superintendent's Leadership Council, discussed with a family member, and noted at a School Board Roundtable. Superintendent recommended approval.

Chairman Pegler read the Resolution for the record. Mrs. Johnson moved approval of Resolution #2012-06 regarding the Naming of the School District of Indian River County Central Office to J.A. Thompson Administrative Center. Mr. McCain seconded the motion. Board Members spoke in support of the Resolution. Jim Thompson spoke on behalf of the Thompson family.

Chairman Pegler called for a roll call vote as follows:

Mrs. Johnson	Aye
Mrs. Disney-Brombach	Aye
Ms. Jimenez	Aye
Mr. McCain	Aye
Chairman Pegler	Aye

The Board voted unanimously in favor of the motion, with a 5-0 vote.

B. Approval of Release of Final Retainage Payment to Proctor Construction Company for the Sebastian River High School Part I Chiller Project (2010-12) – Mr. Morrison

Approval was recommended for the release of Retainage in the amount of \$182,385.17 to Proctor Construction Company for the completion of the Sebastian River High School Part I Chiller Project (#2010-12). On August 24, 2010, the Board approved the Guaranteed Maximum Price (GMP) for this project in the amount of \$4,459,786.00; with the final construction cost for this project totaling \$4,192,820.00. The unused portion of the GMP, in the amount of \$266,966.00, was a savings to the District. Final payment of this project was being brought to the Board for approval in accordance with Florida Statute §1013.50. The final payment to the contractor consists of the project retainage, which was held until project completion. Superintendent recommended approval.

Mr. McCain moved approval of the release of Final Retainage Payment to Proctor Construction Company for the Sebastian River High School Part I Chiller Project (2010-12). Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

C. Approval of Change Order for Purchase Order 01201250 to Terra-Com Environmental Consulting, Inc. – Mr. Morrison

Approval was recommended to increase Purchase Order # 01201250 issued to Terra-Com Environmental Consulting, Inc., in the amount of \$6,892.20. Purchase Order #01201250 was issued to the vendor in the amount of \$24,645.88 for the removal of underground fuel storage tanks located at the old Maintenance/Facilities Complex (1425 18th Street). Additional costs were incurred for this project for fuel disposal, concrete disposal, backfill, and additional labor. The approval of this change order would bring the total purchase order amount to \$31,538.08 that would exceed the \$25,000 threshold with this vendor for the 2011-12 fiscal year. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval of Change Order for Purchase Order 01201250 to Terra-Com Environmental Consulting, Inc., in the amount of \$6,892.20. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.

D. Approval of Cooperative Agreements with the Florida Department of Health and Treasure Coast Community Health for Preventative Oral Health Screening/Dental Sealant Program - Mrs. Lannon

The Cooperative Agreements with the Florida Department of Health and Treasure Coast Community Health would allow a preventative oral health screening and dental sealant program to begin for students at Highlands, Fellsmere, and Dodgertown Elementary Schools. February was designated as "Dental Health Month" and these programs provided education on proper dental care, a fluoride varnish treatment, and sealants, if needed. This program was part of the District School Board approved School Health Services Plan provided to students at no cost to the District. Superintendent recommended approval.

Mr. McCain moved approval of the Cooperative Agreements with the Florida Department of Health and Treasure Coast Community Health for Preventative Oral Health Screening/Dental Sealant Program. Ms. Jiménez seconded the motion. Mrs. Lannon stated that this was the first time the program had come to the Board for formal approval of the agreements. Mrs. D'Agresta stated that formal approval was recommended whenever the Board contracted with someone who would come onto school property. The Board voted unanimously in favor of the motion, with a 5-0 vote.

E. Approval to Set Public Hearing Date to Adopt New School Board Policy 1.09 Special Gift Restrictions for School Board Members – Dr. Adams

On February 14, 2012, the District School Board discussed the new policy and requested to move forward with the adoption process. The purpose of the new policy was to implement Section §1001.421 F.S., that restricted the solicitation and acceptance of gifts by School Board Members and their relatives. This policy was in addition to any other restrictions and limitations that existed under Chapter 112 F.S. The Public Hearing would be held during the regular Business meeting on April 10, 2012. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval to set the Public Hearing date to adopt new School Board Policy 1.09 Special Gift Restrictions for School Board Members. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

F. Approval to Set Public Hearing Date for Revision of School Board Policy 6.16 Fees – Dr. Adams

On February 14, 2012, the District School Board discussed the revisions and requested to move forward with the adoption process. The purpose of the revisions was to add language for the collection of block tuition for adult general education programs required in §1009.22 F.S. The Public Hearing

would be held during the regular Business meeting on April 10, 2012. Superintendent recommended approval.

Mr. McCain moved approval to set the Public Hearing date for revision of School Board Policy 6.16 Fees. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.

G. Approval to Set Public Hearing Date for Revision of School Board Policy 10.10 Inspections – Dr. Adams

On February 14, 2012, the District School Board discussed the revisions and requested to move forward with the adoption process. The purpose of the revisions was to comply with §1013.12 F.S., regarding annual fire safety inspections of School District facilities, as well as charter school facilities, statewide mandate. The Public Hearing would be held during the regular Business meeting on April 10, 2012. Superintendent recommended approval.

Mrs. Johnson moved approval to set the Public Hearing date for revision of School Board Policy 10.10 Inspections. Mr. McCain seconded the motion. Mr. Morrison noted that the local Fire Department would do the charter school inspections. The Board voted unanimously in favor of the motion, with a 5-0 vote.

IX. SUPERINTENDENT'S REPORT

Dr. Adams reported that Vero Beach Elementary School would begin its move to the new school building when school lets out for the summer. She also reported that Staff Development held a ½-day training session for teachers on Friday regarding Teen Dating, as per State Statute and Board Policy, and on the new Grading Practices. Dr. Adams said that they wanted the public to know that the new Grading Practices would come with many, many changes.

X. DISCUSSION

No discussion items.

XI. SCHOOL BOARD MEMBER MATTERS – Chairman Pegler

Mrs. Johnson reported on the Teacher of the Year event held at Sebastian River High School. She also spoke about a speaker at McKee Botanical Gardens.

Mrs. Disney-Brombach reported on the House and Senate Bills and Budget.

Ms. Jiménez spoke about partnerships such as: Oral health, Harbor Branch Oceanographic Institute's STEM project for girls; and Winners Walk Tall Program. She also spoke of the Facilities Report and the Guardians for the Future, regarding child abuse & neglect.

Chairman Pegler thanked Mr. Chuma for his involvement in the Legal Services search. He also noted that the School District was noted by outside sources to be a "great" school system.

XII. INFORMATION AGENDA

A. Monthly Facilities Report – Mr. Morrison

Attached was the Monthly Facilities Report.

B. Financial Report for Month Ending November and December, 2011 – Mr. Morrison

Attached was the Financial Report for month ending November 30, 2011 and December 31, 2011.

XIII. SUPERINTENDENT'S CLOSING

Dr. Adams spoke of Coach Thompson's contributions to the School District. She attended the high-tech Teacher of the Year Ceremony at Sebastian River High School. Dr. Adams congratulated the Boys Basketball Team at Vero Beach High School, and the Sebastian River High School's Lady Sharks Basketball "State Champions" accomplishment!

XIV. ADJOURNMENT – Chairman Pegler

With no further business, the meeting adjourned at approximately 7:01 p.m.

The Indian River County District School Board met on Tuesday, March 5, 2012, at 12:30 p.m. The workshop was held in the Teacher Education Center located at the Central Administrative Offices, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Jeff Pegler, Vice Chairman Carol Johnson, and Board Members: Matthew McCain, Karen Disney-Brombach, and Claudia Jiménez. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

2012-2013 Goals Workshop

Note: Mr. McCain was not present.

- I. Workshop was called to order by Chairman Pegler.
Mrs. Johnson introduced Steve Higgins, CFRE Vice President of Bob Carter Companies. Mr. Higgins was present to assist the Board in establishing the Superintendent's Goals for the 2012-2013 school year, at no cost to the District.
- II. Purpose of the Workshop – Dr. Adams
Dr. Adams stated that the purpose of the workshop was to talk about what her goals would be for the next year. She said that she would like to present basic ideas to see what the Board thought about them. Dr. Adams was looking forward to working together to come up with goals that were relevant. A “draft” list was distributed to the Board and Mr. Higgins.
- III. Establish goals for 2012-2013 – Mr. Higgins
Mr. Higgins said that fewer goals were better. He said that last year the Board had four Impact Goals. Mr. Higgins said that he would begin by listing the major themes; then, have the Board think about what ideas would fall under those themes.

Board Members discussed various topics beginning with Core Beliefs. Everyone agreed that the priority would be on student achievement. Other areas discussed were the whole child, limited dollars, and early learning. Mr. Higgins gave the Board five minutes to write down their most important areas of concern. Mr. Higgins recorded the result:

- Student Achievement (Whole Child)
- Allocation of Resources
- Leadership
- Community Relationships
- Safety

Before moving on, Mr. Higgins called for a six-minute break. After the break he began by asking the Board to consider measurable goals that would fall under each of the major themes listed above. At the conclusion of the discussion, Mr. Higgins said that he would prepare a final list of measurable goals discussed and submit the document to the Superintendent.

IV. Adjournment – Chairman Pegler

With no further discussion, the workshop adjourned at approximately 3:37 p.m.

The Indian River County District School Board met on Tuesday, March 6, 2012, at 9:00 a.m. The workshop was held in the Teacher Education Center located at the Central Administrative Offices, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Jeff Pegler, Vice Chairman Carol Johnson, and Board Members: Matthew McCain, Karen Disney-Brombach, and Claudia Jiménez. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

2012-2013 Budget Workshop Session #1

- I. Workshop was called to order by Chairman Pegler.
- II. Purpose of the Workshop – Dr. Adams
Dr. Adams stated that this session was the introduction to the 2012-2013 District Budget process. The information presented would be the big picture, with an overview of where the District was right now.
- III. Presentation – Mr. Morrison
Mr. Morrison said that the figures being presented were today's figures based on the House's offer. He stated that the figures given at this time would change with the final figures to be given, most likely, in July. Mr. Morrison reviewed the agenda items to be covered.

Mrs. Titus, Budget Analyst, reviewed the seven-year history of traditional school enrollment. She stated that 697 students were lost with the shift to charter schools. In addition, there was a continued flat growth pattern with only nine students projected as an increase for the 2012-2013 school year. Mrs. Titus reviewed the history of the base student allocation (BSA) trend data and projected 2012/13 data. The 2011-12 BSA was \$3,479.22. The 2012-13 BSA was projected to be \$3,581.04. In reviewing the history of the base student allocation trend and projection data, Mrs. Titus said that the District was still not at the 2007 funding level although there were more students now than in 2007.

Mr. Morrison reviewed with the Board the 2011-12 Third Calculation, versus the 2012-2013 Senate, versus 2012-2013 House, "*Public School Funding Report*". He highlighted lines of significance that included the net on line 56 for Total Funding Figure that was projected to be negative (\$151,026) over last year's total funding. Mr. Morrison reviewed the "Budget Projections 2012-2013" on page 7 of the document. The items listed on this page contained budget project shortfalls that would be set-asides in the budget planning for 2012-2012. Mr. Morrison said that they expected a ruling from FRS regarding the 3% being paid by employees towards their retirement. On page 8, Mr. Morrison pointed out the Communication Workers of America (CWA) cost for the step increase totaling \$315,197.

The grand total for Reserves for funding losses and expected cost increases was (\$6,283,990). On the other side, the budget funding projections for 2012-2013 from page 9 showed projected increases totaling \$6,849,095. The difference was a projected surplus of \$565,105. That surplus figure would be set aside as a reserve for any potential mid-year cuts, further decline in TAV, and the expiration of the 0.25 discretionary millage in fiscal 2013/14. The net budget surplus was \$0.

Mr. Morrison reviewed the projected summary of recommended uses for 2012-2013 0.25 millage referendum proceeds. The total estimated proceeds were \$3,332,699. The list of recommended usage of those funds could be found on page 10.

Mr. Morrison reviewed the Legislative Bills to watch. The opportunity to retain the 0.25 millage was rejected this morning by the State. Mr. Morrison said that the Board did have the ability to ask the voters for a four-year millage option. Mr. Morrison reviewed the budget adoption timeline. The Audit Committee date would be set prior to April 10. Mr. Morrison reminded the Board that all of the numbers given at this workshop would change when they received more information. Dr. Adams stated that the District would not have another 8% decrease this year but had to set aside money for the 31 positions that would expire next year.

IV. Questions – Chairman Pegler

Board Members were given an opportunity to ask questions and give suggestions. Each department gave an overview of their current projects. They talked about the steps being taken to continue to serve students with excellence, while continuing to cut and/or do business more prudently in areas, where possible, without affecting student education.

V. Adjournment – Chairman Pegler

With no further business, the workshop adjourned at approximately 10:13 a.m.

The Indian River County District School Board met on Tuesday, March 6, 2012, at 12:50 p.m. The special meeting was held in the Teacher Education Center located at the Central Administrative Offices, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Jeff Pegler, Vice Chairman Carol Johnson, and Board Members: Matthew McCain, Karen Disney-Brombach, and Claudia Jiménez. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

Special Meeting

I. CALLED MEETING TO ORDER – Chairman Pegler

II. PURPOSE OF THE MEETING – Dr. Adams

Dr. Adams stated that there was only one business meeting in March; therefore, the purpose of this meeting was to take care of items that could not wait until March 27 business meeting.

Chairman Pegler called for the approval of the Orders of the Day. Ms. Jiménez moved approval of the Orders of the Day. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.

III. CONSENT AGENDA

Mrs. Johnson moved approval of the Consent Agenda. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 4-1 vote. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

A. Approval of Personnel Recommendations – Mrs. Lannon

Attached was a list of personnel recommendations, which included personnel additions, terminations, and/or changes. Superintendent recommended approval.

B. Approval of Legal Services Structure– Chairman Pegler

On February 28, 2012, the District School Board conducted interviews for legal services. It was recommended that the District School Board enter into contract negotiations with Mrs. Suzanne D'Agresta of Brown, Garganese, Weiss, & D'Agresta, P.A. to serve as District School Board General Counsel. In addition, it was recommended that the District School Board utilize Bruce Barkett of Collins, Brown, Caldwell, Barkett & Garavaglia for Real Estate legal services on an as needed basis as determined by the School Board and/or Superintendent in consultation with General Counsel. This does not otherwise restrict the District School Board and/or Superintendent from retaining other law firms for Real Estate legal services, if warranted. It was further recommended that a panel of law firms be created for Labor Law/Employment Law matters that did not fall within the scope of the duties of General Counsel, to provide legal services on an as needed basis. The panel

would include the following law firms: Jason Odom of Gould, Cooksey, Fennell, P.A.; G. Russell Petersen, P.A.; and David Richeson of Richeson & Coke, P.A. and would be utilized at the discretion of the School Board and/or Superintendent in consultation with General Counsel. This does not otherwise restrict the School Board and/or Superintendent from retaining other law firms for Labor Law/Employment Law matters if warranted. Superintendent recommended approval.

IV. ADJOURNMENT – Chairman Pegler

With no further business, the meeting adjourned at approximately 12:53 p.m.

The Indian River County District School Board met on Tuesday, March 27, 2012, at 1:00 p.m. The discussion was held in the Teacher Education Center located at the Central Administrative Offices, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Jeff Pegler, Vice Chairman Carol Johnson, and Board Members: Matthew McCain, Karen Disney-Brombach, and Claudia Jiménez. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

**ROUND TABLE DISCUSSION
PROTOCOL, MILLAGE, AND OTHER TOPICS**

- I. Called Discussion to Order – Chairman Pegler
- II Purpose of the Discussion - Chairman Pegler
Chairman Pegler said that he had asked Dr. Adams to change the Protocol Discussion Session to a Round Table to address other issues.
- III. Open Discussion on Protocol and Other Topics - Chairman Pegler
 - A. Mrs. Johnson
 1. Mrs. Johnson said that all items on the Agenda, unless placed by a Board Member, were the Superintendent's Agenda items. Board Members talked about ensuring that Board Members remembered to address all of the Superintendent's Agenda items through her and not through staff. She also noted the importance of not using first names.
 2. Board Members were interested in receiving notices of school.
 3. Mrs. Johnson requested that the start time for each graduation be included on the Board Calendar, rather than the suggested arrival time.
 4. Mrs. Johnson mentioned that staff should accommodate Board Members requests for such occasions such as a walk through at the new Vero Beach Elementary School and a trail of the vanity plaques. Mrs. Disney said that the District should hold special event opening for new schools.
 - B. Mrs. Disney-Brombach
 1. Mrs. Disney-Brombach stated that she did not know what to expect when attending a meeting regarding the audio/visual. She talked about the list of meeting types, and established procedures. Board Members reviewed the list and added additional meeting types. Ms. Jiménez requested, for the record, informal time to sit down with the public without staff.
 2. Safety
Board Members discussed safety issues during business meetings. Dr. Adams said that she would address their concerns.

C. Ms. Jiménez

1. Ms. Jiménez requested a master list of all reports and due dates. The Board discussed the types of reports, the proper names of the reports, the types of information to be included in the reports, the best time of year to distribute for accuracy and consistency in numbers, and the placement of the due dates on the Board's Calendar.
2. Ms. Jiménez asked about protocol for graduations. Board Members expressed their concerns to the Superintendent.
3. Board Members discussed the legal services contract for Mrs. D'Agresta. Chairman Pegler said that he was prepared to talk about the process and his summary. Ms. Jiménez said that she would like to show on the screen for the public a chart that shows the downward trend of legal expenses. Mrs. D'Agresta said that her firm does not charge for conferences or seminars so that part could be removed.

D. Mr. McCain – no items to discuss

E. Chairman Pegler

1. Chairman Pegler said that in the future he would like to hear from the Superintendent before a notice was sent out cancelling a meeting/workshop.
2. Board Members talked about scheduling of meetings/workshops, etc.
3. Board Members were instructed to email their items for the Information Session next Tuesday, April 3, 2012. Suggestions were made for topics.

IV. Millage Election – Chairman Pegler

Dr. Adams announced that the Board requested information regarding millage options. Mr. Morrison presented the options. Staff presented a list of uses that included instructional support; school-based personnel (31 positions funded through current referendum proceeds); and technology systems and supporting infrastructure. Board Members discussed the options and how the District would proceed. Dr. Adams noted that with the ending of the ¼ mill, the taxpayers would not have an increase in taxes. There was a discussion on the technology mandate effective July 14, 2012. Board Members agreed to have one referendum and one choice for a four-year, .6 millage, for the August Primary Election, requiring one Resolution.

The Board would discuss the Resolution and any other possible cuts at the April 10th Budget Workshop, with an extension of one hour to 12 noon.

V. ADJOURNMENT – Chairman Pegler

With no further business, the meeting adjourned at approximately 3:44 p.m.

The Indian River County District School Board met on Tuesday, March 27, 2012, at 6:00 p.m. The business meeting was held in the Teacher Education Center located at the J.A. Thompson Administrative Center, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Jeff Pegler, Vice Chairman Carol Johnson, and Board Members: Matthew McCain, Karen Disney-Brombach, and Claudia Jiménez. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

Business Meeting

- I. Called Meeting to Order – Chairman Pegler
- II. Invocation by Pastor Roger Ball of Immanuel Church.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS
BY: Sebastian River High School Naval Junior ROTC under the direction of
MGySgt. James R. O'Neal, USMC(Ret)
- IV. ADOPTION OF AGENDA
Mrs. Johnson moved approval of the Orders of the Day. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.
- V. PRESENTATIONS
 - A. Recognition of 2013 District Teacher of the Year and Five Finalists – Dr. Adams**

The District School Board and Superintendent recognized the five Finalists and the 2013 District Teacher of the Year, Concetta Hall, for their outstanding contributions to the students of Indian River County.
Concetta Hall, Storm Grove Middle School
Dr. Debbie Coughlin, Sebastian Elementary School
Lisa Frame, Citrus Elementary School
Lori Infanzon, Sebastian River High School
Julie Kastensmidt, Rosewood Magnet School
 - B. State Science Fair Student Participants – Mrs. Falardeau**

The District School Board and Superintendent recognized twenty students who would be participating in the State competition on April 4, 2012. They also recognized Cynthia Falardeau, for organizing the Science Fair for Indian River County students.
- VI. CITIZEN INPUT
Dr. Jacqueline Warrior requested to speak on Board Policy 6.141.
Luke A. Flynt requested to speak on legal fees.
Elizabeth Weatherstone requested to speak on minutes to the February 22 Impasse Hearing.
Teri Pennington requested to speak to School Board Attorney contract.

Richard Marini requested to speak on attorney.
Harry Hall requested to speak on attorney contract.
Diane Parentela requested to speak on Superintendent's goals.

VII. CONSENT AGENDA

Mrs. Johnson moved approval of the Consent Agenda. Mr. McCain seconded the motion. Board Members discussed with the Board Attorney, Mrs. D'Agresta, the procedure for pulling minutes from the Consent Agenda. Mrs. Disney-Brombach moved approval of the Consent Agenda, with the exception of Consent A. #4. Legislative Hearing held 2/22/2012. Ms. Jiménez seconded the motion. The Board voted in favor of the amendment with a 4-1 vote. Mrs. Disney-Brombach, Ms. Jiménez, Mr. McCain, and Chairman Pegler voted in favor of the amendment. Mrs. Johnson voted against the amendment. The Board voted in favor of the amended main motion with a 4-1 vote. Mrs. Disney-Brombach, Ms. Jiménez, Mr. McCain, and Chairman Pegler voted in favor of the amended main motion. Mrs. Johnson voted against the amended main motion.

A. Approval of Minutes – Dr. Adams

1. Legal Services Shortlist Discussion held 2/14/2012
 2. Round Table Discussion held 2/14/2012
 3. Business Meeting held 2/14/2012
 4. Legislative Hearing held 2/22/2012 (Minutes were not approved.)
 5. Legal Services Interviews held 2/28/2012
- Superintendent recommended approval.

B. Approval of Personnel Recommendations – Mrs. Lannon

Attached was a list of personnel recommendations, which included personnel additions, terminations, and/or changes. Superintendent recommended approval.

C. Approval of Budget Amendment – Mr. Morrison

This request was for approval of the following budget amendment for fiscal year that ended on June 30, 2012:

Amendment #3 –December 2011 through January 2012 – General Fund
Superintendent recommended approval.

D. Approval of Donations – Mr. Morrison

1. The following schools received a donation from the Mardy Fish Foundation:

Liberty Magnet School	\$5,000.00
Dodgertown Elementary School	\$4,774.09
Highlands Elementary School	\$5,000.00
Fellsmere Elementary School	\$2,000.00
Beachland Elementary School	\$2,000.00
Glendale Elementary School	\$2,270.00
Pelican Island Elementary School	\$2,480.00
Sebastian Elementary School	\$5,000.00
Rosewood Magnet School	\$3,000.00

All funds from the Mardy Fish Foundation for these schools would be utilized for afterschool enrichment activities.

2. Citrus Elementary School received a donation in the amount of \$1,056.00 from the Citrus Elementary School PTA. The funds would be used for the 2nd and 4th grades and for the Project Child KG-2nd grade fieldtrips.
3. Osceola Magnet School received a donation in the amount of \$1,000 from Janie Jones at Osceola Magnet School for the purchase of games and activities to be used to address the Music NGSSS.

Superintendent recommended approval.

E. Approval to Dispose of Surplus Property – Mr. Morrison

This was a request for approval to dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached lists represented property to be deleted from various inventories and/or for items that had been declared surplus. After Board approval, property would be recycled and/or auctioned. Superintendent recommended approval.

F. Approval of Adult Education and Family Literacy Continuation Grant for 2012-2013 – Mrs. D’Albora

This continuation grant would provide us with funds, in the amount of \$206,605, that would enable us to continue, as well as to expand, efforts to provide quality literacy education to adults and to English language learners. Adult Education collaborated with several agencies in an effort to better serve the citizens of Indian River County. The proposal contained an Adult General Education Target Form that stated the number of students enrolled and showed the completion points of those students. No cost to the School District. Superintendent recommended approval.

G. Approval of Carl D. Perkins, Secondary, Section 131 – Mrs. D’Albora

The Local Plan for Career and Technical Education Programs was for five years (2008-2013) and placed an emphasis on preparation for postsecondary education and employment. The 2012-13 Carl D. Perkins grant, \$173,644, would provide funds for salaries of personnel whose responsibilities included: implement career and technical education activities that were aimed at developing technical skills, provided career guidance for students, organized work-based learning, and established liaisons between education and business partners. No cost to the School District. Superintendent recommended approval.

H. Approval of Carl D. Perkins Postsecondary Continuation Grant – Mrs. D’Albora

The 2012-2013 Carl D. Perkins Postsecondary continuation grant would allow Adult and Community Education to enhance the educational services in the health science programs. The funds received from this grant, \$30,975, would pay the salary for the part-time pharmacy technician and nursing clinical teachers, and equipment/supplies for these programs. No cost to the School District. Superintendent recommended approval.

VIII. ACTION AGENDA

A. Approval of School Board Attorney Contract with Suzanne D'Agresta from the Law Office of Brown, Garganese, Weiss, & D'Agresta, P.A. – Dr. Adams

On March 6, 2012, the District School Board voted to enter into contract negotiations with Suzanne D'Agresta as General Counsel for the District School Board. Attached was a three-year contract for legal services, with the beginning date of April 1, 2012, and ending date of March 31, 2015. Either party may terminate this contract without cause, with a thirty (30) day written notice to the other party. Superintendent recommended approval.

Dr. Adams said that she would like to give Chairman Pegler an opportunity to talk about the process. Chairman Pegler spoke in regard to the selection process and the costs for legal services for the District. Ms. Jiménez moved approval of the School Board Attorney contract with Suzanne D'Agresta from the Law Office of Brown, Garganese, Weiss, & D'Agresta, P.A., with the removal of the word "maximum" on page 4, under #11 (... , except that travel by private automobile shall be reimbursed at the ~~maximum~~ rate allowed by law.) and the last sentence on page 5, under #13. (The sentence to be removed was: "Expenses for attendance at classes, seminars or other educational activities directly related to this representation shall be likewise reimbursed and ATTORNEY shall keep accurate, detailed, and contemporaneous time records for time expended in actual attendance and travel for such activities.") The motion was seconded by Mrs. Johnson. Board Members and Superintendent talked about the process and the services. With no further discussion, the Board voted 4-1 in favor of the motion. Mrs. Johnson, Mrs. Disney-Brombach, Ms. Jiménez, and Chairman Pegler voted in favor of the motion. Mr. McCain voted against the motion.

B. Approval of 2012-2013 District Superintendent Goals – Chairman Pegler

On Monday, March 5, 2012, the District School Board and District Superintendent, Dr. Fran Adams, met in a Workshop Session that was facilitated by Steve Higgins, CFRE, Vice President of BCC, at no cost to the District. Together they developed a list of Superintendent's High Impact Goals for 2012-2013 School Year. The Goals included the following areas: Increase Student Success, Allocation of Resources, Leadership, and Community Relations. Attached were the recommended Goals. Superintendent recommended approval.

Mrs. Johnson moved approval of the 2012-2013 District Superintendent Goals. Ms. Jiménez seconded the motion. Mrs. Johnson thanked Steve Higgins, who assisted the Board with the process, at no cost whatsoever to the District. The Board voted unanimously in favor of the motion with a 5-0 vote.

C. Approval of Consulting Agreements for Professional Engineering Services (2012-03) – Mr. Morrison

Approval was recommended for Consulting Agreements between the School District of Indian River County and the following six (6) firms:

- Carter Associates, Inc.
- Kimley-Horn and Associates, Inc.
- Neel-Schaffer
- Masteller & Mohler, Inc.
- MBV Engineering Inc. (Moia Bowles Villamizar & Assoc)
- Schulke, Bittle & Stoddard, LLC

The Consulting Agreements were for the performance of Professional Engineering Services to include site, civil, structural, surveying, environmental, and other related services on an as-needed, rotational basis. Costs for each project would be negotiated with the Consultant, and would be in accordance with the billing rates referenced in "Exhibit A" of this Agreement. Note that the same fee schedule billing rates were utilized by each of the six (6) Engineering firms for their services. Superintendent recommended approval.

Mrs. Johnson moved approval of the consulting agreements for professional engineering services. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

D. Approval of Easement and Bill of Sale of Utility Facilities to Indian River County for Support Services Complex – Mr. Morrison

Approval was recommended for the attached Easement and Bill of Sale of Utility Facilities for the Support Services Complex to be granted to Indian River County. This Easement was necessary for Utility Purposes over, across, and beneath the land described in Exhibit "A" (sketch and description) for the purpose of installing, replacing, repairing, and maintaining the utilities described in Exhibit "B". The School District shall be responsible for failure or defects of the described utility facilities during a period of one year from the date of acceptance. Superintendent recommended approval.

Mr. McCain moved approval of the Easement and Bill of Sale of Utility Facilities to Indian River County for Support Services Complex. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

E. Approval of Office of Educational Facilities Building Condition Change Building Replacement/Raze for Vero Beach Elementary School, Central Warehouse, Maintenance Shops, and Old Transportation – Mr. Morrison

Approval was recommended for the attached Office of Educational Facilities Room Condition Change Building Replacement/Raze Forms (OEF Form RCC-BRR) to be submitted to the Florida Department of Education for the following facilities:

- Vero Beach Elementary School
- Central Warehouse, Maintenance Shop, Transportation
- Central Warehouse

These forms were a request to the Department of Education for an Unsatisfactory Building Determination and would give the District permission to demolish the buildings indicated on each form. The buildings indicated on the forms were identified in the Castaldi Analysis Studies that were conducted for each Facility. Superintendent recommended approval.

Ms. Jiménez moved approval of the Office of Educational Facilities Room Condition Change Building Replacement/Raze Forms. Mrs. Johnson seconded the motion. Board Members spoke to the issue. The Board voted unanimously in favor of the motion, with a 5-0 vote.

F. Approval of Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data – Mr. Morrison

Approval was recommended for the Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for the School District of Indian River County. The School District was required, by the State Requirements for Educational Facilities (SREF), to review the Florida Inventory of School Houses (FISH) each year to certify to the Office of Education Facilities that the inventory was current and accurate. Superintendent recommended approval.

Ms. Jiménez moved approval of the Florida Inventory of School Houses (FISH) Certification of Facilities Data. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

IX. SUPERINTENDENT'S REPORT

Dr. Adams congratulated the entire Osceola Magnet School community for placing in the Top 10% in the 2011 Ranking of Elementary Schools in the State of Florida. She also congratulated the Education Foundation as finalists in "Impact 100" working on behalf of the School District, with a presentation to be made the first week of April. Dr. Adams talked about the Academic Games at Sebastian Elementary School. She congratulated the District School Board, Mr. Annam (Webmaster), and all those who supplied the information for the District

Web Site for the (2nd year in a row) Sunny Award recognition for having one of the most transparent web sites in the State of Florida out of 6,000 web sites.

X. DISCUSSION

A. Policy Revisions for Policy Numbers 3.04, 3.07, 3.14, and 3.40 – Dr. Adams

After discussing the following proposed revisions, the District School Board directed the Superintendent to bring the policy revisions to the April 10, 2012, business meeting in order to set a Public Hearing date for adoption.

1. Revisions to District School Board Policy 3.04 Employment Requirements for Administrative and Instructional Personnel -

The proposed policy revisions address the probationary annual contract that was effective July 1, 2011. The proposed revisions also serve to delete two paragraphs from the instructional staff section of the policy that were worded to apply to administrative staff and were already contained in the administrative staff section of the policy.

2. Revisions to District School Board Policy 3.07 Non-Degreed, Career and Technical, and Part Time Adult Educational Instructional Personnel -

The proposed policy revisions serve to implement the annual contract statutory requirements for non-degreed career and technical program employees. The revisions also deleted professional service contracts for this category of employee. Finally, the proposed revisions broaden the application of the adult education instructional personnel section so that the section would now cover part-time and full-time employees.

3. Revisions to District School Board Policy 3.14 Contracts for Instructional Personnel -

This proposed policy revision addresses professional service contracts no longer being issued in the State of Florida.

4. Revisions to District School Board Policy 3.40 Personnel Evaluation –

This proposed policy revision was to delete paragraph “C” as it would not be possible for the Superintendent or other administrator to prepare a final evaluation for an employee who leaves the school system prior to the end of a school year, as the relevant data would not have been collected for that employee in order to complete the final evaluation.

XI. SCHOOL BOARD MEMBER MATTERS – Chairman Pegler

Mrs. Johnson complimented Mr. Morrison and Mrs. Olson for their presentation at the Indian River County meeting on School Planning.

Mrs. Disney-Brombach gave an update on Legislative Bills, State Budget for School Funding, Federal Budget for School Funding of Title I, and anticipated changes to work on this summer to comply with the changes.

Ms. Jiménez talked about the Red, White, and Blue Concert, support for the arts, gifts to schools on the Consent Agenda (Mardy Fish afterschool funds), support dollars from grants, Learning Alliance partnership, and 30 Master Teachers in Indian River County. Ms. Jiménez said that she wanted to add

two items to Tuesday meeting: System-wide Instructional Council and Publicity Committee.

XII. INFORMATION AGENDA

A. School Recognition Award Distribution – Mr. Morrison

Pursuant to Florida Statute 1008.36, the Florida School Recognition Program provides financial awards to public schools, including charter schools that have sustained high student performances. Schools receiving an “A” performance or schools improving at least one performance grade category from the previous year are eligible for recognition and financial awards. Attached is a list of the schools awarded funds in the amount of \$596,978 under the Florida School Recognition Program, who submitted their School Recognition Spending Plan.

XIII. SUPERINTENDENT’S CLOSING

Dr. Adams talked about the video/dinner from Learning Alliance on what was being done in reading in grades 1 and 2. She also mentioned the serious bus accident that occurred in St. Lucie County recently and offered our District’s support.

XIV. ADJOURNMENT – Chairman Pegler

With no further business, the meeting adjourned at approximately 7:29 p.m.

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CONSENT AGENDA – 4/10/12

Personnel Recommendations

1. Instructional Changes
2. Instructional Leaves
Bevard, Erin – VBHS, change to 4/9/12-6/4/12
Day, Marianne – VBE, 3/2/12-4/16/12
Ramirez, Kristine – Oslo Middle, 4/2/12-4/29/12
Rickard, Marjorie – Sebastian Elementary, 3/19/12-5/3 2/12
Watkins, Pamela – Oslo Middle, 5/15/12-6/4/12
Wilson, Zora – VBE, 3/22/12-4/4/12
3. Instructional Promotions
4. Instructional Transfers
5. Instructional Separations
Gallahue, Ayleen – VBE, resignation 6/4/12
Koch, Elizabeth – Glendale, retirement, exiting DROP 6/4/12
Pearsaul, Reagan – Highlands, retirement, exiting DROP 6/4/12
Shearer, Marion – Pelican Island, retirement, exiting DROP 6/4/12
Thomas, Duncan – SRHS, retirement, exiting DROP 6/15/12
Wellens, Karen – Dodgertown, retirement, entering DROP 6/1/12;
exiting DROP 9/1/12
6. Instructional Employment
Bechtold, Katherine – Substitute Teacher 4/11/12
MacKay, Deborah – Substitute Teacher 4/11/12
7. Support Staff Changes
Volo, Christopher – Maintenance, change start date to 4/2/12
8. Support Staff Leaves
Criss, Patricia – Beachland, 3/20/12-4/9/12
Dowling, Rachel – Thompson, 2/29/12-3/20/12
Durrell, John – Maintenance, 3/14/12-4/1/12
Montgomery, Irma – SRMS, 3/9/12-4/8/12
Wiggins, Ernestine – Storm Grove Middle, 3/15/12-4/4 7/12
Zonnebelt, Kathy – VBHS, 3/23/12-4/1/12
9. Support Staff Promotions
10. Support Staff Transfers
11. Support Staff Separations
Norman, Edward – Maintenance, retirement, exiting DROP 6/30/12
12. Support Staff Employment
Thornton, Damon – VBHS, Student Worker 4/11/12
13. Administrative Separations

14. Administrative Employment
Goldstein, Kathleen – from Highlands Student Support Specialist to
Osceola Magnet Principal, 7/2/12

15. The following employees are recommended for the 2012 Summer
School Programs:

Credit Recovery Program - Vero Beach High School

Teachers	Jorge D. Lugo David Seaman Steve Lutman Charles Olsson Jonnette Hay
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Credit Recovery Program - Freshman Learning Center

Teachers	
Algebra for Middle School Students	Brian Kerekes Kelly O'Brien
Substitute	Timothy R. Williams

Credit Recovery Program - Sebastian River High School

Teachers	Brian Krystoforsk Terri Amy Michele Holmes
Algebra for Middle School Students	Jerry Gollither

Course Recovery Program - Freshman Learning Center

Teachers	Kimberly Corby Monica Bristol Michele Keeling
----------	---

Course Recovery Program - Sebastian River High School

Teachers	Tiffany Banner Deborah Taflinger
Teacher Assistant	Valencia Tarpley
Substitute	Laura Clement Heather Gaudio

ESE Extended School Year

Glendale	AUT Teacher	Santos, Debbi
	AUT Teacher	Hogan, Elizabeth

	TMH Teacher	Brecher, Rosemary Lewis, Luanne
	PK Teacher	Mistretta, Jason
	K-2 Teacher	Johnson, Elizabeth
	3-5 Teacher	Hunt, Randall
	6-8 VE Teacher	Fletcher, Laurie
	Teacher Assistants	Grant, Michelle Swallow, Rachel Johnson, Sherry Smith, Rickey (1-1 Assistant) Kramer, Sherry Malone, Brenda (1-1 Assistant) Viamontes, Susan Williams, Barbara
	Self-Care Aide	
VBHS	9-12 VE Teacher	Kelly, Garry
	AUT Teacher	Knight, Kristin
	Teacher Assistant	Hoffman, Beverly Schwanitz, Rachel
Liberty Magnet	AUT Teacher	Rocco, James
	AUT Teacher	Arms , Randall
	PK Teacher	Rae, Kristie
	EBD Teacher	Crawford, Tracy
	IND Teacher	McCarty, Joanne
	AUT/VE Teacher	Truesdale, Brenda
	Teacher Assistant	Killilea, Donna Truesdale, Brenda Webster, Jena Cook, Rebecca Hazzard, Travis States, Sandra Chatfield, Jenna Nathaniel, Joe
SRHS	AUT/VE Teacher	Stull, Tom
	IND Teacher	Lewis, Andrew
	Vision	Myers, Kathy
	Speech/Language	Hansen, Lisa Lukomski, Joy Whalen, Judith Gipson, Wanda
	Self-Care Aide	

	Self-Care Aide Teacher Assistant	Barner-Holmes, Mary Tory, Plinie
3 rd Grade Reading - Summer School Program	Reading Coach	Susan Del Tufo
Glendale	Teacher	Heide Schwager Donna Snead Donna Graham Andrea T. Williams Edward Izsak Sharon Dailey Dorothea Sanford
	Teacher Assistant	Victoria Lopez Wanda Bucknor Sally Beals
	Health Aide/Clerical	Jo-An Johns (a.m.) Sherry Clark-McFolley (p.m.)
	Reading Coach	Patricia Shaw
	Teacher	Debra Taylor Lisa Durrant
	Teacher Assistant	Scott Spicoli Laura Attwood
Liberty Magnet	Teacher	Deborah Smith Nicki Lachowicz Rachel Serra Sandra Crumpler Donna Wentz
	Teacher Assistant	Yolanda Lucas
	Health Aide/Clerical	Dorothy Hall (a.m.) Cynthia Douglas (p.m.)
Glendale and Liberty Magnet (where needed)	Reading Assessment Support Substitute Teacher	Alison Rhoden Kristine Clarke Alisha Trio Margaret Pitz (Certified TA Contract)
	Teacher Assistants	Rose Addabbo
Title I Math & Science Program Citrus Title I Summer Camp		

	Teacher	Nicole Del Tufo Leigh Anne Davis Robert McCorrison Amanda George Rebecca Pylant Ashley Darnell Megan Stranzin Julie Milliman Tammy Railton Ana Renuart
	Teacher Assistant	
Dodgertown Title I Summer Camp	Teacher	Holly Vannoy Shelly Miedona Will Daulby Donna Wentz Robin Bethel Gina Cassara Julie Murphy Melissa DeLuca Lisette Real Claudia Viladrosa
	Teacher Assistant	
	Health Assistant	
Fellsmere Title I Summer Camp	Teacher	Decaro, Jacki Falcone, Megan Gaudio, Michael Lynch, Mallory Mackay, William Newinski, Paige Rusin, Suzanne Stevens, Amanda Victoria, Therese Walker, Guillermina Wickham, Denise Esposito, Tabettha M Thompson-Miller, Heather Amezquita, Sandra Roy-Delapaz, Lucy Groody, Sandra Karen Newkirk
	Teacher Assistant	
	Health Aide	
	Substitute	
Glendale Title I Summer Camp	Teacher	Bridget Lyons Connie Law Michelle Sims Nancy Kulp

Highlands Title I Summer Camp
Teacher Assistant
Teacher

Cari Berwick
Barbara Presley
Lisa Graham
Jeanice Andrade

Nina Payne
Rene Koppleman
Kelly Palmer
Harvey Lee
Jean Szekowski
Amy Walker
Ronald Worth
Cynthia Zans
Becky Teske
Jim Alexander
Michelle Spoto
Jennifer Klock

VBE Title I Summer Camp
Teacher Assistant
Teacher

Terry Baird
Diane Craner
Marybeth Gerbhardt
Emily Kipp
Margarett Kelly
Tiffany Johnson
Erin Miller
Elaine Ragley
Robert Walker
Zora Wilson

ELL & Migrant Program

VBHS Teacher
SRHS Teacher
Teacher

Jimmie Kouns
John Sterk
Aleida Pena
William Hanna
Hollis Hoier
Robert McDonald

Sebastian River Middle (located at SRHS)
Teacher Assistant
Teacher

Ana Rodriguez
Laurie Young
Tammy Broxton-Brown
Carin Phillips
Clarelle Sarrasin
Paige Newenski

Substitute

Extended School Year – Wabasso School
Teacher

Leonora Koenig

	Gerri Guaragna
	Elizabeth Larkin
	Jeffrey Jeremy
	Margaret Graffweg
	Pam Prange
	Tom Moorehead
Vision	Katherine Myers
Teacher Assistant	Cathy Brunicardi
	Victoria Johnson
	Hercules Stinson
	Edith Graffweg
	Laura Hubbard
	Christina Saunders
	Carolyn McLendon
	Kendra Bielefeld
	Beverly Turner
Self-Care Aide	Itrelle Tookes
	Carolyn Poindexter
Nurse	Tammy Poole
Substitute Teacher	Nissa Moore
Substitute Teacher Assistant	Jenna Boineau

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VERO BEACH ELEMENTARY SCHOOL

1770 12th Street • Vero Beach, Florida 32960
Telephone: (772) 564-4550 • Fax: (772) 564-4552

Bonnie J. Swanson
Principal

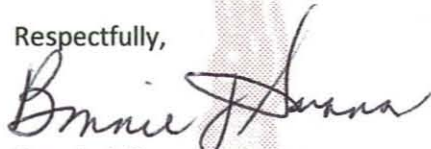
Carol David
Assistant Principal

March 9, 2012

To: School Board Members
From: Bonnie J. Swanson, Principal
RE: Mardy Fish Foundation / Donation

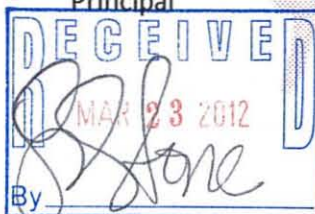
A donation in the amount of \$5,000.00 was made to our school on February 13, 2012 by the Mardy Fish Foundation. These funds will be used to enhance the students after school with The Arts, Gardening and Physical Education, and will be placed in the Internal Funds here at Vero Beach Elementary.

Respectfully,



Bonnie J. Swanson

Principal



Vero Beach Elementary - "Where Dreams Begin"

School District of Indian River County

VERO BEACH ELEMENTARY SCHOOL

1770 12th Street • Vero Beach, Florida 32960
Telephone: (772) 564-4550 • Fax: (772) 564-4552

Bonnie J. Swanson
Principal

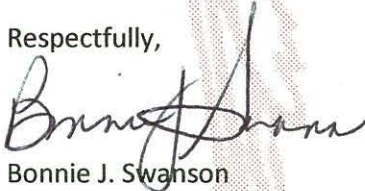
Carol David
Assistant Principal

March 9, 2012

To: School Board Members
From: Bonnie J. Swanson, Principal
RE: Donation

A donation in the amount of \$500.00 from Kaari Taylor for our Field Trip Trust account was received on February 17, 2012. These funds are used for educational student field trips.

Respectfully,



Bonnie J. Swanson

Principal



Vero Beach Elementary - "Where Dreams Begin"

School District of Indian River County

Sebastian Elementary School

400 Sebastian Boulevard ♦ Sebastian, Florida 32958

Telephone: (772) 978-8200

Fax: (772) 978-8205

Letitia Whitfield-Hart
Principal

Cheryl A. Hoyt
Assistant Principal

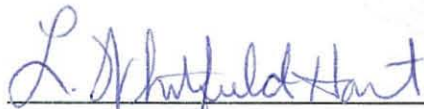
March 19, 2012

To: School Board Members

From: Letitia Whitfield-Hart

Regarding: Request for approval of Donation

A donation of \$3,000.00 was received from George Warren Corporation. The funds are to be used for Academic Games Nationals. These funds were deposited into Sebastian Elementary School internal funds account entitled Academic Games # 6021



Letitia Whitfield-Hart
Principal



4

Beachland Elementary School

3350 Indian River Drive East
Vero Beach, Florida 32963-1799
Telephone: (772) 564-3300
FAX: (772) 564-3350

Carol Wilson
Principal

Theresa Wagner
Assistant Principal

March 19, 2012

{To}: School Board Members

{From}: Carol Wilson, Principal

Regarding: Donations

Beachland Elementary received donations over \$1,000.00 from various parent-donors that will benefit our Gifted Services at Beachland. These funds were deposited into Beachland's Internal funds.

Carol P. Wilson

Carol P. Wilson, Principal

CW/br



Rosewood Magnet School

3850 16th Street * Vero Beach, FL 32960

(772) 564-3840 * Fax (772) 564-3888

"A Rich Tradition, A Bright Future"

An Honor Roll School

Deborah Dillon
Principal



Date: March 19, 2012


To: School Board Members

From: Deborah J. Dillon, Principal

Regarding: Donation for Julie Kastensmidt's room

A donation of \$1,000.00 was received from Colleen Beatty for purchase of Apple I-pad 2's for classroom.

These funds were deposited into Rosewood Magnet's internal funds.


Deborah J. Dillon, Principal



4

VERO BEACH HIGH SCHOOL

1707 16th Street, Vero Beach, Florida 32960

Mr. Eric Seymour, Principal

March 15, 2012

Indian River County School Board
1990 25th Street
Vero Beach, FL 32960



RE: SDIRC Board Rule 7.18

Vero Beach High School would like to request approval for a donation with a value in excess of \$1,000 that we have received. The donation, a Weber WG-50 baby grand piano, valued at three thousand, five hundred (\$3,500.00) dollars, was made by Otis Pike, who resides at Harbor Inn 2, Unit 210, Vero Beach, FL 32963.

The donation will be housed at Vero Beach High School and will be used by the Performing Arts Department.

Very truly yours,

A handwritten signature in black ink, appearing to read "Eric Seymour", written over a faint background watermark of the school's crest.

Eric Seymour

VBHS Main Campus
Telephone: (772) 564-5400
Fax: (772) 564-5553

Freshman Learning Center
Telephone: (772) 564-5800
Fax: (772) 564-5679

" It's Great To Be A Fighting Indian! "

School District of Indian River County

OUT-OF-COUNTY ENROLLMENT AGREEMENT

2012 - 2013

This agreement entered into between THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA, hereinafter "INDIAN RIVER" and THE SCHOOL BOARD OF OSCEOLA COUNTY, FLORIDA, hereinafter "OSCEOLA" and;

WHEREAS, there are some students in Indian River County whose parents/guardians find it more convenient for their child or children to attend school in Osceola County, and:

WHEREAS, there are some students in Osceola County whose parents/guardians find it more convenient for their child or children to attend school in Indian River County, and:

WHEREAS, both "INDIAN RIVER" and "OSCEOLA" accept such students, each from the other, on a basis of official action taken at a meeting of the school board of each county, and;

WHEREAS, it is the desire of both parties to memorialize this action by written contract, it is

THEREFORE, agreed between the parties as follows:

1. That each student may be released by the home county and may be accepted by the receiving county after a written request by the parent.
2. That said request is for one school year and must be renewed annually.
3. That either party may terminate this agreement upon thirty days notice to the other.

IN WITNESS WHEREOF, the parties have caused these presents to be executed by the Chairman of the Board of each school district and its Superintendent of Schools:

Chairman of School Board, Indian River

Chairman of School Board, Osceola

Superintendent of Indian River County

Superintendent of Osceola County

Dated _____

Dated _____

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Recommend Bid Award and Execution of Owner/Contractor Construction Agreement to Barth Construction Inc. for a New Parent Pick-up / Drop-off Loop and Outside Lighting Improvements for Osceola Magnet School - Project 17 - Mr. Morrison

Requested by: Facilities Department

Budgeted Amount: \$350,000

Fund: 3720.51.372.7400.6701.411

This is Project 17 referencing SDIRC 2009-22 hybrid bid for continuous construction projects. The scope of this project includes a new pick-up / drop-off loop and improvements to the outdoor lighting.

Bid packets were issued to the 8 contractors under the terms and conditions of Bid 2009-22.

Bids were opened at 2:00 p.m. on March 28, 2012. We received three (3) responses as follows:

Legend: Award _____ Reject ()

Bidder	Amount Bid
Barth Construction, Inc.	<u>\$305,347</u>
Pinnacle Construction of the Treasure Coast LLC	348,000
Summit Construction Management, Inc.	344,754

Award is recommended to Barth Construction, Inc. as the lowest bidder meeting specifications, terms and conditions.

Failure to file a protest within the time prescribed in Florida Statutes 120.57(3) or failure to post a bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

OWNER/ CONTRACTOR CONSTRUCTION AGREEMENT

THIS AGREEMENT is dated and will be effective on the 10th day of April in the year 2012, by and between the Indian River County School District, an entity existing under the laws of the state of Florida, (hereinafter called OWNER) and Barth Construction, Inc., (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1 - WORK

CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

**(New) Osceola Magnet School
New Parent Pick-up / Drop-off Loop and Outside Lighting Improvements
For The School District of Indian River County Project No.
SDIRC 2009-22-01 Project 17**

Construction of a New Parent Pick-Up / Drop-Off Loop and Outside Lighting Improvements located on the New Osceola Magnet School campus in Vero Beach, Florida. The Work shall include complete installation of all required Civil and Electrical work as detailed in the plans and specifications, schedule of values of the Contractor as approved in writing by the ARCHITECT, together with this Contract and the General Conditions of Contract 1997 AIA General Conditions 201 and by this reference incorporated herein, (collectively referred to as "Contract Documents").

ARTICLE 2 – ARCHITECT

The Project has been designed by Carter Associates, Inc., who is hereinafter called Architect and who is to act as OWNER's representative. The Architect shall assume all duties and responsibilities and have the rights and authority to act as the Architect as specified in the Contract Documents in connection with completion of the Work and in accordance with the Contract Documents.

ARTICLE 3 - CONTRACT TIME

3.1 Work will be substantially completed within 111 calendar days (or by **August 20, 2012**) from the date when the Contract Time and the Notice to Proceed commences to run which is May 1, 2012. The project will be completed and ready for final payment and Final Completion within 141 calendar days (or by **September 18, 2012**) from the date when the Contract Time and Notice to Proceed commences to run.

3.2 LIQUIDATED DAMAGES. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 3.1 above, plus any extensions thereof allowed in accordance with the General Conditions. Contractor also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER One Hundred and 00/100 dollars (\$100.00) for each day that expires after the time specified in paragraph 3.1 for Substantial Completion until the Work is substantially complete. After Substantial Completion if CONTRACTOR shall neglect, refuse or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER One Hundred and 00/100 (\$100.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment.

3.3 No extension of time shall be granted for delays resulting from normal weather conditions prevailing in the area as defined by the average of the last five (5) years of weather recorded by the Architect and in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT PRICE

4.1 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents, subject to adjustment as provided therein, in current funds as follows:

The Contractor's price(s) in the Bid Form is in the amount of \$305,347.00. The Owner will include a 12% (\$36,641.64) contingency, for a total contract amount of Three Hundred and Forty-One Thousand, Nine Hundred and Eighty-Eight Dollars and Sixty-Four Cents (\$341,988.64).

ARTICLE 5 - PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with the Contract Documents. Applications for Payment will be processed by Architect as provided in the Contract Documents.

5.1. PROGRESS PAYMENTS. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR'S Applications for Payment as recommended by Architect, on or about the 25th day of each month during construction as provided below. All progress payments will be on the basis of the progress of the Work measured by the schedule of values established in the Contract Documents. School District agrees to use its best efforts to pay submitted invoice within 30 days of receipt.

General Requirements

5.1.1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below, but, in each case, less the aggregate of payments previously made and less such amounts as Architect shall determine, or OWNER may withhold, in accordance with the Contract Documents.

90% of Work completed.

0% of materials and equipment not incorporated in the Work.

5.1.2. Upon Substantial Completion, in an amount sufficient to increase total payments to CONTRACTOR to 95% of the Contract Price, less such amounts, as Architect shall determine, or OWNER may withhold, in accordance with the Contract Documents.

5.2. FINAL PAYMENT. Upon final completion and acceptance of the Work in accordance with Contract Documents, and settlement of all claims, OWNER shall pay the remainder of the Contract Price as recommended by Architect as provided in said Contract Documents.

ARTICLE 6 – OWNERS PROJECT REPRESENTATIVE

6.1 The Owner's Project Representative who shall act as OWNER'S PROJECT MANAGER is Nick Westenberger/Planning & Construction Coordinator who is a School District employee.

ARTICLE 7 - CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

7.1 CONTRACTOR has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions, laws, rules, regulations, codes, ordinances that in any manner may affect cost, progress, performance, or furnishing of the Work.

7.2 CONTRACTOR has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports, studies or similar information or data in respect of said underground facilities are or will be required by CONTRACTOR in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.

7.3 CONTRACTOR has given ARCHITECT written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by ARCHITECT is acceptable to CONTRACTOR.

ARTICLE 8 - CONTRACT DOCUMENTS

The Contract Documents, which comprise the entire Agreement between OWNER and CONTRACTOR concerning the Work, consist of the following:

8.1 This Agreement consisting of 6 pages.

8.2 Performance Bond and Payment Bond in accordance with F.S. 255.01 et. seq. consisting of TBD pages (plus Power of Attorney Forms as applicable).

8.3 Notice of Award

8.4 Drawings to be prepared and provided by Carter Associates, Inc.

8.5 Addenda numbers 1 to 2, inclusive.

8.6 CONTRACTOR'S Bid.

8.7 The following which may be delivered or issued after the Effective Date of the Agreement are not attached hereto, which shall be all Written Amendments and other documents amending, modifying, or supplementing the Contract Documents pursuant to the Contract Documents.

8.8 The documents listed under Article 8 above are attached to this Agreement (except as expressly noted otherwise above).

There are no Contract Documents other than those listed above in this Article 8. The Contract Documents may only be amended, modified or supplemented as provided in the Contract Documents.

ARTICLE 9 – MISCELLANEOUS

9.1 The Contractor shall maintain general liability insurance, workers' compensation insurance, business automobile liability insurance (owned vehicles and non-owned vehicles), builders risk insurance, products completed insurance of \$1,000,000/Each Occurrence Combined Single Limit and \$2,000,000/Aggregate, as it relates to this Agreement. Prior to commencing any work required hereunder, Contractor shall provide to School District all such insurance coverage that School District has requested as contained herein and in the RFP.

9.2 The School District shall require Contractor to provide payment and performance bonds for such work that it performs pursuant to this Agreement in accordance with Florida law. Should the School District require such bonds, it shall notify Contractor, unless otherwise provided above, prior to commencement of any work required herein, and no work shall commence until the School District has received and approved such bonds. The amount of such bonds and form of such bonds shall be determined by the School District and shall be in conformance with all applicable Florida laws. All bonds shall be for 100% of the value of the work and materials including all change orders.

9.1 Terms used in this Agreement, which are defined in Article 1 of the General Conditions will have the meanings indicated in the General Conditions.

9.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

9.3 OWNER and CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained on the Contract Documents.

9.4 Regardless of any provision to the contrary this Agreement may be terminated by the OWNER with or without cause upon providing the CONTRACTOR with prior written notice of the same and the CONTRACTOR shall be paid for work satisfactorily performed as determined by the OWNER and CONTRACTOR shall not be entitled to lost profits or any other claims as a result of such termination.

ARTICLE 10 - INDEMNIFICATION

10.1 The parties agree that 1% of the total compensation paid to the CONTRACTOR for performance of this Agreement shall represent the specific consideration for the CONTRACTOR'S indemnification of the OWNER and the ARCHITECT as is set forth in the General Conditions and Contract Document.

10.2 It is the specific intent of the parties hereto that the indemnification below complies with Florida Statute 725.06 (Chapter 725). It is further the specific intent and agreement of the parties that all of the Contract Documents on this Project are hereby amended to include the foregoing indemnification and the "Specific Consideration" therefore.

10.3 CONTRACTOR shall indemnify and hold harmless the OWNER AND ARCHITECT, their officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CONTRACTOR and persons employed or utilized by the

CONTRACTOR in the performance of this construction contract. Regardless of the foregoing the indemnification herein shall be the greater of the CONTRACTORS insurance coverage for such claim or One million dollars, whichever is greater.

ARTICLE 11 – SALES TAX INFORMATION

11.1 The Owner Direct Special Conditions (Sales Tax Information) are incorporated herein by reference as referenced in the Bid Documents.

ARTICLE 12 - PROJECT SIGNAGE

CONTRACTOR shall furnish and erect 1 signs at the Project site as directed by the PROJECT MANAGER. CONTRACTOR may install signage at the site subject to approval by the PROJECT MANAGER.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement. One counterpart each has been delivered to OWNER, CONTRACTOR, and the ARCHITECT. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or by the ARCHITECT on their behalf.

OWNER: SCHOOL DISTRICT OF INDIAN RIVER COUNTY

By _____
School Board Chairman

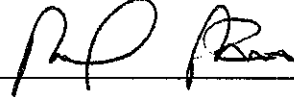
Attest: _____
Superintendent
(SEAL)

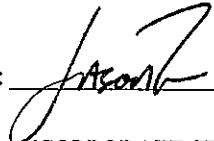
Address for giving notices

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

School Dist. Attorney

CONTRACTOR: BARTH CONSTRUCTION, INC.

By  _____

Attest:  _____
(CORPORATE SEAL)

Address for giving notices
1717 Indian River Blvd., Suite 202A
Vero Beach, FL 32960

License No. GC 0007847

Agent for service of process:

(If CONTRACTOR is a corporation, attach evidence of authority to sign.)

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**Approval to Award Contract for Renovations at Fellsmere Elementary
– Bid 2012-11 - Mr. Morrison**

Requested by: Facilities, Planning and Construction Department

Total Project Budget: \$8,900,000

Capital Funds: 3951.10.395.7400.6300.404

3710.10.371.7400.6300.404

The Facilities, Planning and Construction Department requested that a Request for Construction Management at Risk (CMAR) be promulgated for renovations at Fellsmere Elementary consisting of the expansion of the cafeteria and a classroom addition. The cafeteria expansion will expand into the area currently reserved for parking, allowing for a kitchen redesign and increase in seating space. The classroom addition will provide additional space and will increase the school capacity from 543 to a Board mandated 750 student stations.

Advertisement soliciting professional qualifications and Letters of Interest from qualified firms was placed in the Vero Beach Press Journal on November 18, 25 and December 22, 2011 and was mailed to one hundred and three (103) firms in our vendor database and was also posted on the district website. Thirteen (13) firms responded by the required date of December 9, 2011. The evaluation team including an elementary school principal and departmental staff from Food Service, Facilities, Finance and ESE reviewed all responses. Five firms were short-listed and scheduled for interviews. One firm withdrew and another firm was added. The team recommends the following firms ranked in descending order:

Pirtle Construction / Pinnacle Construction of the Treasure Coast LLC
CPPI
Summit Construction Management, Inc.
Proctor Construction
Barth Construction

As per Florida Statutes Ch. 287.055 FS it is recommended that negotiations proceed with Pirtle Construction / Pinnacle Construction of the Treasure Coast LLC working as a team.

Failure to file a protest within the time prescribed in Florida Statutes 120.57(3) or failure to post a bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

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**SCHOOL DISTRICT OF INDIAN RIVER COUNTY
DISTRICT SCHOOL BOARD POLICY CHANGES
SUPPORT INFORMATION**

Today's Date: February 6, 2012

Policy Number: 1.09

Policy Title: Special Gift Restrictions for School Board Members

Check one of the following:

New Policy:

Amendment:

Repeal:

I. Summary of Proposed New or Revised Policy:

Implement Section 1001.421 F.S. that restricts the solicitation and acceptance of gifts by School Board Members and their relatives. This policy is in addition to any other restrictions and limitations that exist under Chapter 112 F.S.

II. Estimated Economic Impact: \$ None

III. Referenced Statutes:

Authority: 112.326, 120.536, 120.54, 120.81, 1001.41, 1001.42, and 1001.43 (F.S.)

Implemented: 1001.421 (F.S. and/or FSBE)

IV. Indian River County School Board (Ms. Stang will complete after adoption.)

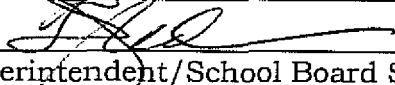
Date Adopted by IRCSB: _____

Date Amended by IRCSB: / /

Date Repealed by IRCSB: / /

V. School Board Authorization:

Action Initiated by: School Board Members

Approved by: 
(Signature of) Superintendent/School Board Secretary

Do not write below this line.

School Board Recording Secretary:

- | | |
|---|------------------|
| 1. Discussion Agenda Item: Workshops | <u>2-14-2012</u> |
| 2. Action Agenda Item - Date for Public Hearing | <u>2-28-2012</u> |
| 3. Legal Notice | <u>3-5-2012</u> |
| 4. Public Hearing/Adopted Date (Action Item) | <u>4-10-2012</u> |

001-95-BRD

REV: 08/2011

1.09 SPECIAL GIFT RESTRICTIONS FOR SCHOOL BOARD MEMBERS

The purpose of this policy is to implement Section 1001.421, Florida Statutes, which restricts the solicitation and acceptance of gifts by School Board members and their relatives. This policy's limitations upon gifts that may be accepted by School Board members are in addition to any other restrictions and limitations that exist under Chapter 112, Florida Statutes.

A. Definitions. Unless otherwise defined herein, the operative words or terms within this policy shall be as defined in Chapter 112, Florida Statutes, and as such words or terms have been interpreted by the Florida Commission on Ethics. The following general definitions shall be used for the purpose of this policy:

1. "Vendor" means any person or entity that has been awarded or otherwise received a contract to provide goods or services to the school district for compensation. Status as a vendor concludes when an award or contract to provide goods or services to the school district has expired or has otherwise been terminated.

2. "Potential Vendor" means any person or entity that has submitted a proposal or bid in response to a pending competitive solicitation issued by the school district. Status as a potential vendor under a competitive solicitation concludes when the School Board either approves an award or rejects all proposals or bids received.

3. "Gift" in this policy shall be defined as that which is accepted by a School Board member, or by another on the School Board member's behalf, or that which is paid or given to another for or on behalf of a School Board member, directly, indirectly or in trust for the School Board member's benefit or by any other means, for which equal or greater consideration is not given within ninety (90) days, including:

(a) Real property;

(b) The use of real property;

(c) Tangible or intangible personal property;

(d) The use of tangible or intangible personal property;

(e) A preferential rate or terms on a debt, loan, goods, or services, which rate is below the customary rate and is not either a government rate available to all other similarly situated government employees or officials or a rate which is available to similarly situated members of the public by virtue or occupation, affiliation, age, religion, sex or national origin;

(f) Forgiveness of an indebtedness;

(g) Transportation, lodging or parking other than that provided to a School Board member by an agency in relation to officially approved governmental business;

(h) Food or beverage;

(i) Membership dues;

(j) Entrance fees, admission fees, or tickets to events, performances, or facilities;

(k) Plants, flowers or floral arrangements;

(l) Services provided by persons pursuant to a professional license or certificate;

(m) Other personal services for which a fee is normally charge by the person providing the service; or

(n) Any other similar service or thing having an attributable value not already provided for in Section 112.312(12)(a), Florida Statutes.

4. "Relative" in this policy shall be defined as an individual who is related to a School Board member as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, grandparent, great grandparent, grandchild, great grandchild, step grandparent, step great grandparent, step grandchild, step great grandchild, person who is engaged to be married to the School Board member or who otherwise holds himself or herself out as or is generally known as the person whom the School Board member intends to marry or with whom the School Board member intends to form a household, or any other natural person having the same legal residence as the School Board member.

B. Acceptance of Other Permitted Gifts. Except for gifts precluded by paragraphs D and E of this policy and applicable law, School Board members may accept gifts given to them as permitted by the provision of Part III of Chapter 112, Florida Statutes.

C. Valuation of Gifts. The valuation of gifts under this policy shall be determined in the same manner as the valuation of a gift under Part III of Chapter 112, Florida Statutes – Code of Ethics for Public Officers and Employees.

D. No Solicitation of Gifts from Specified Persons. School Board members and their relatives may not directly or indirectly solicit any gifts from any vendor, potential vendor, or other person or entity doing business with the school district.

E. Restrictions on Acceptance of Gifts from Specified Persons. School Board members and their relatives may not directly or indirectly accept any gift having a value in excess of Fifty Dollars (\$50.00) from any vendor, potential vendor, or other person or entity doing business with the school district.

F. List of School District Vendors and Potential Vendors. A current list of school district vendors, potential vendors and other persons or entities doing business with the school district shall be maintained by the school district's Purchasing Department.

Authority: 112.326, 120.536, 120.54, 120.81, 1001.41, 1001.42, 1001.43, F.S.

Implemented: 1001.421, F.S.

Adopted: _____

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**SCHOOL DISTRICT OF INDIAN RIVER COUNTY
DISTRICT SCHOOL BOARD POLICY CHANGES
SUPPORT INFORMATION**

Today's Date: February 6, 2012

Policy Number: 6.16

Policy Title: Fees

Check one of the following:

New Policy:

Amendment: **XX**

Repeal:

I. Summary of Proposed New or Revised Policy:

Policy for collection of block tuition for adult general education programs required in §1009.22 F.S.

II. Estimated Economic Impact: \$ Unknown

III. Referenced Statutes:

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.42(17), 1001.43, 1001.49, and 1001.51 (F.S.)
Implemented: 1009.22, 1004.93 (F.S. and/or FSBE)

IV. Indian River County School Board (Ms. Stang will complete after adoption.)

Date Adopted by IRCSB: _____

Date Amended by IRCSB: / /

Date Repealed by IRCSB: / /

V. School Board Authorization:

Action Initiated by: School Board Members

Approved by: 
(Signature of) Superintendent/School Board Secretary

Do not write below this line.

School Board Recording Secretary:

- | | |
|---|------------------|
| 1. Discussion Agenda Item: Workshops | <u>2-14-2012</u> |
| 2. Action Agenda Item - Date for Public Hearing | <u>2-28-2012</u> |
| 3. Legal Notice | <u>3-5-2012</u> |
| 4. Public Hearing/Adopted Date (Action Item) | <u>4-10-2012</u> |

001-95-BRD
REV: 08/2011
GSL-SL Item #32

6.16 FEES

- A. The Superintendent is authorized to establish a schedule for charging fees in the adult program when and to the extent authorized under Florida Statutes and State Board of Education rules. The schedule of fees shall be approved by the School Board.
- B. The Superintendent shall collect the block tuition for adult general education programs required in §1009.22, Florida Statutes. Such collected funds shall only be expended for adult general education programs. The Superintendent shall develop procedures for the collection of, accounting for and expenditure of the block tuition.

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 10001.49, 1001.42(17),
1001.43, F.S.

Implemented: 1009.22, 1004.93, F.S.

Amended: 3/10/92, 8/8/2000, 10/14/2003, 7/22/2008, _____

**SCHOOL DISTRICT OF INDIAN RIVER COUNTY
DISTRICT SCHOOL BOARD POLICY CHANGES
SUPPORT INFORMATION**

Today's Date: February 6, 2012

Policy Number: 10.10

Policy Title: Inspections

Check one of the following:

New Policy:

Amendment: **XX**

Repeal:

I. Summary of Proposed New or Revised Policy:

Comply with §1013.12 F.S., regarding annual fire safety inspections of School District facilities, as well as charter school facilities, statewide mandate

II. Estimated Economic Impact: \$ None

III. Referenced Statutes:

Authority: 120.536, 120.54, 1001.41, 1001.43, 1001.49, and 1001.51
(F.S.)

Implemented: 1013.12, 1001.42 F.S. (F.S. and/or FSBE)

IV. Indian River County School Board **(Ms. Stang will complete after adoption.)**

Date Adopted by IRCSB: _____

Date Amended by IRCSB: / /

Date Repealed by IRCSB: / /

V. School Board Authorization:

Action Initiated by: School Board Members

Approved by: _____
(Signature of) Superintendent/School Board Secretary

Do not write below this line.

School Board Recording Secretary:

- | | |
|---|------------------|
| 1. Discussion Agenda Item: Workshops | <u>2-14-2012</u> |
| 2. Action Agenda Item – Date for Public Hearing | <u>2-28-2012</u> |
| 3. Legal Notice | <u>3-5-2012</u> |
| 4. Public Hearing/Adopted Date (Action Item) | <u>4-10-2012</u> |

001-95-BRD
REV: 08/2011
GSL-SL Item #32

10.10 INSPECTIONS

A. All school buildings shall be inspected annually by School District personnel during each school fiscal year, pursuant to Section 1013.12(2). Such inspections shall include, but not be limited to, wiring, plumbing, structural parts, safety hazards, painting, and general repair needs. A copy of each such inspection shall be filed in the office of the Superintendent.

B. An annual fire safety inspection by School District personnel of all educational and ancillary plants owned or operated by the School Board school facilities shall be conducted by the School Board appointed fire official, pursuant to Section 1013.12(1), in cooperation with city or county fire departments for compliance with State Board of Education Regulations and Section 4.4 of the State Requirements for Educational Facilities. A copy of this inspection report shall be filed with the Superintendent, or designee, building administrator, principal, and the Florida Department of Education, and the county, municipality, or independent special fire control district providing fire protection to the facility.

C. All such inspections shall be conducted in accordance with Section 1013.12, Florida Statutes, State Board of Education Regulations, and State Requirements for Educational Facilities.

D. All charter schools not located on School Board owned or leased property, or otherwise operated by the School Board, are also subject to the annual inspection requirement of Section 1013.12, Florida Statutes. Copies of such inspection reports shall be filed in the office of the Superintendent within ten (10) business days after the date of the inspection.

Authority: 120.536, 120.54, 1001.41, 1001.42, 1001.43, 1001.49, 1001.51, F.S.

Implemented: 1001.42, 1013.12, F.S.; ~~Section 4.4, State Requirements for Educational Facilities (2007)~~

Amended: 1/16/84, 8/28/01, 10/14/03, 12/9/08, _____

**SCHOOL DISTRICT OF INDIAN RIVER COUNTY
DISTRICT SCHOOL BOARD POLICY CHANGES
SUPPORT INFORMATION**

Today's Date: 4/3/2012

Policy Number: 3.04

Policy Title: Employment Requirements for Administrative and Instructional Personnel

Check one of the following:

New Policy:

Amendment:

Repeal:

I. Summary of Proposed New or Revised Policy:

The proposed policy revisions address the probationary annual contract that was effective July 1, 2011. The proposed revisions also serve to delete two paragraphs from the instructional staff section of the policy that are worded to apply to administrative staff and are already contained in the administrative staff section of the policy.

II. Estimated Economic Impact: \$ None

III. Referenced Statutes:

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49, 1001.42(17), 1001.43 (F.S.)

Implemented: 1001.42(5), 1001.51(7), 1012.315, 1012.32, 1012.796, 1012.33, 1012.335, 1012.55, 1012.24 F.S. (F.S. and/or FSBE)

IV. Indian River County School Board (Ms. Stang will complete after adoption.)

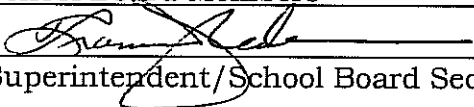
Date Adopted by IRCSB: _____

Date Amended by IRCSB: / /

Date Repealed by IRCSB: / /

V. School Board Authorization:

Action Initiated by: School Board Members

Approved by: 
(Signature of) Superintendent/School Board Secretary

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School Board Recording Secretary:

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|---|------------------|
| 1. Discussion Agenda Item: Workshops | <u>3/27/2012</u> |
| 2. Action Agenda Item - Date for Public Hearing | <u>4/10/2012</u> |
| 3. Legal Notice | <u>4/16/2012</u> |
| 4. Public Hearing/Adopted Date (Action Item) | <u>5/22/2012</u> |

3.04 EMPLOYMENT REQUIREMENTS FOR ADMINISTRATIVE AND INSTRUCTIONAL PERSONNEL

- A. Any person desiring employment in an administrative or instructional position shall:
1. File a written or on-line application with the assistant Superintendent of human resources. The application shall include pertinent information and complete details relating to training, experience, and certification of the application.
- B. Certificate requirements. The applicant shall hold a bachelor's degree or higher certificate or shall have a receipt from the Florida Department of Education acknowledging that an application has been filed and that issuance of the certificate is pending. (F.S. 1012.56)
1. If it appears that the applicant is eligible for a temporary or regular certificate, appointment may be made subject to the conditions set forth in the annual contract of employment form as approved by the commissioner of education.
 2. Any person not holding a valid Florida certificate at the time of employment, but who is eligible for an initial temporary certificate, shall file through the personnel office immediately upon being employed. Failure to file for such certificate may result in termination of the person's employment.
- C. Initial employment. For initial employment, the following procedures shall be observed:
1. After reviewing the initial application, the assistant Superintendent of human resources or designee shall arrange or provide for interviews with all principals who have openings for such positions of employment.
 2. The Superintendent or his designee may obtain an advisory recommendation from the principal of each school relative to the appointment or reappointment of the instructional staff of the school. Such opinion shall be advisory in nature and shall not be binding on the Superintendent and may be rejected by him without cause being given. Where a vacancy exists in the principalship or where the principal fails to gain reappointment, the Superintendent may act without obtaining a recommendation. In all other cases relating to the appointment of instructional and administrative personnel, the Superintendent shall submit in writing to the School Board his/her recommendation for appointment or reappointment.
- D. The employee shall submit evidence of good health as provided in Section 2.25 of these regulations.
- E. Acceptance of appointment. Failure to indicate acceptance of appointment within fourteen days after receipt of the official notice of appointment shall be considered a rejection of the offer and the position shall be declared vacant. Any acceptance of an appointment shall be in writing and in the form of a letter, email, or by signing the contract document.
- F. Prerequisites for salary payments:
Prior to the payment of the first salary warrant, the following shall be on file in the personnel office or with the Superintendent:
1. A completed application
 2. Personal data sheet
 3. A loyalty oath completed and signed in the presence of a proper authority
 4. Retirement form
 5. Report of medical examination made within the time limits required in section 2.25 of these regulations
 6. Withholding tax authorization form
 7. Benefit enrollment forms
 8. Military service record, if applicable
 9. Duplicated copy of social security card
 10. Fingerprints
 11. Complete pre-employment drug screening process

Prior to the payment of the fourth warrant, the following shall be on file in the personnel office or with the Superintendent:

1. A copy of or the official transcript of all college credit or evidence of an attempt to obtain such transcript.

2. Three recommendations from responsible persons who are familiar with the person's competency and character. At least one recommendation or evaluation shall relate to the position of last employment (if applicable).
 3. A valid Florida certificate or the Florida Department of Education official notice of application, except as provided in Section 3.02 of these regulations.
 4. Verification of experience is required for placement on salary schedule above step 0. If received after the fourth (4th) warrant (paycheck), experience will be credited in the beginning of the next fiscal year.
- G. Employment of administrators and supervisors:
1. The School Board recognizes that it is vital to the successful operation of the District that administrative and supervisory positions created by the Board be filled with highly qualified and competent personnel. Any person employed in an administrative position requiring certification shall possess a valid certificate issued pursuant to Florida law and shall file the certificate with the District.
 2. The Board shall approve the employment, determine the compensation, and establish the term of employment for each administrator or supervisor employed by the Board. Approval shall be given only to those candidates for employment recommended by the Superintendent.
 3. Any administrator or supervisor's misstatement of fact material to qualifications for employment or the determination of salary shall constitute grounds for discipline, including termination of employment.
 4. To be eligible for employment in an administrative or supervisory position, an individual must be of good moral character, and, if required, hold a valid certificate issued pursuant to Florida law and the rules of the State Board of Education or the Department of Children and Family Services, except when employed pursuant to F.S. 1012.55 or under the emergency provisions of F.S. 1012.24. Previous residence in this State shall not be required in any school of the State as a prerequisite for any person holding a valid Florida certificate or license to serve in an instructional capacity. A person who is found to have been adjudicated guilty of a crime or misdemeanor as described below, or who has been convicted of any crime involving moral turpitude as defined by rule of the State Board of Education, shall not be employed, engaged to provide services, or to serve in any position that requires direct contact with students. The specific categories of convictions and the effect of a conviction upon an application for employment are as follows:
 - (a) Category One: Felony sexual related crimes, lewd and lascivious crimes, and felony child abuse crimes. The District will not hire an applicant or retain in its employment any person who has been convicted of a Category One offense under any circumstances.
 - (b) Category Two: Felony crimes of violence and felony sale of controlled substances: The District will not hire an applicant or retain in its employment a person who has been convicted of a Category Two Offense under any circumstances.
 - (c) Category Three: Other felony crimes (except those designated under Category Five), any other misdemeanor crimes of a sexual nature, and misdemeanor crimes related to children. The District will not hire an applicant or retain in its employment any person who has been convicted of a Category Three Offense under any circumstances.
 - (d) Category Four: Misdemeanor drug-related charges, misdemeanor crimes of violence, and misdemeanor crimes involving weapons. The District will not hire an applicant or retain in its employment any person who has been convicted of a Category Four offense.
 - (e) Category Five: Other misdemeanors, and felony crimes involving worthless checks. The District will consider applicants or will consider retaining employees who have had convictions for Category Five offenses on a case by case basis.
 5. Definition Of Conviction: The term "conviction" for the purposes of Board Policies means a conviction by a jury or by a court, and shall also include the forfeiture of any bail, bond, or other security deposited to secure appearance by a person charged with having

committed a felony or misdemeanor, the payment of a fine, a plea of nolo contendere (no contest), the imposition of a deferred or suspended sentence by the court, adjudication withheld, finding of guilt, or the date of entry into a pre-trial intervention, pre-trial diversion, or similar program; provided that such pretrial intervention or pretrial diversion program is completed by the end of the relevant waiting period.

6. Appeal: An applicant whose employment application has been rejected or a current employee who becomes ineligible for employment due to conviction for a disqualifying criminal offense may appeal to the Criminal Appeal Committee. The Criminal Appeal Committee shall be made up of the School Board Attorney, an Administrator designated by the Superintendent, and the Assistant Superintendent for Human Resources. Appeals will be considered only on the basis of mistaken identity. An appellant shall have the burden of setting forth competent, substantial evidence of such mistaken identity. The decision of the Committee is final. The Superintendent shall establish procedures governing the appeal process.
 7. The Superintendent shall conduct employment history checks for all applicants for administrative positions. The employment history check shall include, but not necessarily be limited to, contacting any previous employer and screening the candidate through the use of the screening tools allowed by law. If contact with a previous employer cannot be made, the Superintendent shall document the efforts made to do so.
 8. Florida Statutes Section 1012.33 currently provides that "the first ninety-seven (97) days of an initial contract is a probationary period. During the probationary period, the employee may be dismissed without cause or may resign from the contractual position without breach of contract." This provision, as enforced by the School Board, means that individuals who are initially appointed to administrative positions in the District will have a ninety-seven (97) day probationary period.
 9. All administrators and supervisors shall become familiar with the policies of the Board and other policies, regulations, memoranda, bulletins, and handbooks that pertain to their duties in the District. Any member of the administrative or supervisory staff employed by the Board who shall be guilty of any willful violation of the policies of the Board shall be guilty of gross insubordination and shall be subject to dismissal or other lesser penalty as the Board may prescribe.
 10. Administrators and supervisors, except those shielded by law, are required to have listed telephones at their residences. This requirement may be waived by the Superintendent for a period not to exceed six (6) months, subject to review and extension at the end of the six (6) month period if justification for the waiver still exists.
- H. Employment of instructional staff
1. The District School Board recognizes that it is vital to the successful operation of the District that positions created by the Board be filled with highly-qualified, competent personnel. Any person employed in an instructional position requiring certification shall possess a valid certificate issued pursuant to Florida law and shall file the certificate with the District.
 2. The Board shall require an applicant for employment with a certificate from a District whose employment or certification requirements are not comparable to the District's to complete all requirements for initial employment and certification.
 3. For purposes of this policy, instructional staff includes classroom teachers, librarians/media specialists, guidance counselors, social workers, career specialists, school psychologists, and other instructional staff whose positions are included in the District's *Instructional Salary Schedule*.
 4. The Superintendent shall conduct employment history checks of all applicants for instructional staff positions. The employment history check shall include, but not necessarily be limited to, contacting any previous employer and screening the applicant through the use of the screening tools allowed by law. If contact with a previous employer cannot be made, the Superintendent shall document the efforts made to do so.
 5. For any person newly employed as a member of the instructional staff after June 30, 2011-14997, the employment ~~initial annual~~ contract shall include a 97-day probationary

period equal to 1 school year, during which time the employee's contract may be terminated without cause or the employee may resign without breach of contract (F.S. 1012.335). Any instructional staff member's misstatement of fact material for qualification for employment or for the determination of salary shall be considered to constitute grounds for discipline, including termination of employment.

6. QUALIFICATIONS FOR INSTRUCTIONAL PERSONNEL

To be eligible for employment in an instructional staff position, an individual must be of good moral character, and, if required, hold a valid certificate issued pursuant to Florida law and the rules of the State Board of Education or the Department of Children and Family Services, except when employed pursuant to F.S. 1012.55 or under the emergency provisions of F.S. 1012.24. Previous residence in this State shall not be required in any school of the State as a prerequisite for any person holding a valid Florida certificate or license to serve in an instructional capacity. A person who is found to have been adjudicated guilty of a crime or misdemeanor specified below, or who has been convicted of any crime involving moral turpitude as defined by rule of the State Board of Education, shall not be employed, engaged to provide services, or to serve in any position that requires direct contact with students. The specific categories of convictions and the effect of a conviction upon an application for employment are as follows:

- (a) Category One: Felony sexual related crimes, lewd and lascivious crimes, and felony child abuse crimes. The District will not hire an applicant or retain in its employment any person who has been convicted of a Category One offense under any circumstances.
- (b) Category Two: Felony crimes of violence and felony sale of controlled substances. The District will not hire an applicant or retain in its employment a person who has been convicted of a Category Two Offense under any circumstances.
- (c) Category Three: Other felony crimes (except those designated under Category Five), any other misdemeanor crimes of a sexual nature, and misdemeanor crimes related to children. The District will not hire an applicant or retain in its employment any person who has been convicted of a Category Three Offense under any circumstances.
- (d) Category Four: Misdemeanor drug-related charges, misdemeanor crimes of violence, and misdemeanor crimes involving weapons. The District will not hire an applicant or retain in its employment any person who has been convicted of a Category Four offense.
- (e) Category Five: Other misdemeanors and felony crimes involving worthless checks. The Superintendent will consider recommending applicants for employment or will consider retaining employees who have had convictions for Category Five offenses on a case-by-case basis. In considering whether to employ or retain that person, the Superintendent's recommendation to the Board will be considered binding in the absence of a showing of good cause for the Board to take action contrary to the Superintendent's recommendation.

7. DEFINITION OF CONVICTION: The term "conviction" for the purposes of these Administrative Policies means a conviction by a jury or by a court; and shall also include the forfeiture of any bail, bond, or other security deposited to secure appearance by a person charged with having committed a felony or misdemeanor, the payment of a fine, a plea of nolo contendere (no contest), the imposition of a deferred or suspended sentence by the court, adjudication withheld, finding of guilt or the date of entry into a pre-trial intervention, pre-trial diversion or similar program provided that such pretrial intervention or pretrial diversion program is completed by the end of the relevant waiting period.

8. The Superintendent shall conduct employment history checks for all applicants for administrative or supervisory positions. The employment history check shall include, but not necessarily be limited to, contacting any previous employer and screening the candidate through the use of the screening tools allowed by law. If contact with a previous employer cannot be made, the Superintendent shall document the efforts made to do so.

~~9. F.S. 1012.33 currently provides that "the first ninety-seven (97) days of an initial contract is a probationary period. During the probationary period, the employee may be dismissed without cause, or may resign from the contractual position without breach of contract." This provision as enforced by the District School Board means that individuals who are initially appointed to administrative positions in the District will have a ninety-seven (97) day probationary period.~~

910. All instructional staff members shall become familiar with School Board Policies, State Regulations, Florida Statutes, Professional Code of Ethics, District employee handbooks, and school handbooks as they pertain to their duties in the District. Any instructional staff member employed by the Board who shall be guilty of any willful violation of the policies of the Board shall be considered guilty of gross insubordination and shall be subject to dismissal, or other lesser penalty as the Board may prescribe.

~~11. Administrators and supervisors, except those shielded by law, are required to have listed telephones at their residences. This requirement may be waived by the Superintendent for a period not to exceed six (6) months, subject to review and extension at the end of the six (6) month period if justification for the waiver still exists.~~

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49, 1001.42(17), 1001.43, F.S.
 Implemented: 1001.42(5), 1001.51(7), 1012.315, 1012.32, 1012.796, 1012.33, 1012.335,
 1012.55, 1012.24, F.S.; Section 3.02 DOE
 Amended: 11/8/83, 12/8/98, 10/14/03, 5/13/08, 6/23/09, 10/13/09, _____

**SCHOOL DISTRICT OF INDIAN RIVER COUNTY
DISTRICT SCHOOL BOARD POLICY CHANGES
SUPPORT INFORMATION**

Today's Date: 4/3/2012

Policy Number: 3.07

Policy Title: Non-Degreed, Career and Technical, and Part Time Adult Educational
Instructional Personnel

Check one of the following:

New Policy:

Amendment:

Repeal:

I. Summary of Proposed New or Revised Policy:

The proposed policy revisions serve to implement the annual contract statutory requirements for non-degreed career and technical program employees. The revisions also delete professional service contracts for this category of employee. Finally, the proposed revisions broaden the application of the adult education instructional personnel section so that the section will now cover part-time and full-time employees.

II. Estimated Economic Impact: \$ None

III. Referenced Statutes:

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49,
1001.42(17), 1001.43 (F.S.)

Implemented: 230.03(2), 1001.32(2), 1001.42(5), 1012.32, 1012.23, 1012.55,
1012.56(1)(2)(6)(7), 1012.39, 1012.31, 1012.33, 1012.335, 1012.43 F.S. (F.S.
and/or FSBE)

IV. Indian River County School Board (Ms. Stang will complete after adoption.)

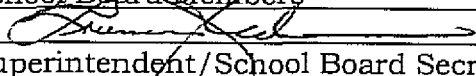
Date Adopted by IRCSB: _____

Date Amended by IRCSB: / /

Date Repealed by IRCSB: / /

V. School Board Authorization:

Action Initiated by: School Board Members

Approved by: 
(Signature of) Superintendent/School Board Secretary

Do not write below this line.

School Board Recording Secretary:

- | | |
|---|------------------|
| 1. Discussion Agenda Item: Workshops | <u>3/27/2012</u> |
| 2. Action Agenda Item – Date for Public Hearing | <u>4/10/2012</u> |
| 3. Legal Notice | <u>4/16/2012</u> |
| 4. Public Hearing/Adopted Date (Action Item) | <u>5/22/2012</u> |

3.07 NON-DEGREEED CAREER AND TECHNICAL AND PART-TIME ADULT EDUCATIONAL INSTRUCTIONAL PERSONNEL

Individuals possessing occupational expertise in the areas of agriculture, business, health occupations, home economics, industrial, marketing, and public service education may be employed as full-time or part-time, non-degreeed career and technical instructional personnel provided the requirements of this rule are met. Non-degreeed career and technical instructional personnel shall only be assigned to teach career and technical courses when the Course Code Directory specifies non-degreeed career and technical instructional personnel as appropriate. The Superintendent shall ensure that personnel in non-degreeed career and technical instructional positions meet minimum requirements for employment and shall maintain records of such information in each employee's personnel file.

- A. Basic Qualifications: To be eligible for appointment to a full-time or part-time instructional position in a non-degreeed career and technical program, a person must meet the following requirements:
1. The health requirement shall be the same as those for certified instructional personnel.
 2. Fingerprints and pre-employment drug screening shall be submitted in the same manner as required for non-instructional personnel.
 3. Hold at least a high school diploma or the equivalent based on general education development tests or other achievement tests approved by the state Board of Education, which establishes the equivalency for a high school diploma and the minimum competence of occupational expertise in the area of assignment based on the following criteria:
- B. Occupational expertise shall be established in the area of assignment by one of the plans specified below:
1. Plan One: At least six (6) years of full-time occupational experience or the equivalent in part-time experience in the occupational field of the teaching assignment; or
 2. Plan Two: A minimum of two (2) years of full-time occupational experience or the equivalent in part-time experience or volunteer service in the occupational field of the instructional assignment in combination with one of the options listed below:
 - (a) A bachelor's or higher degree earned at an acceptable institution with an undergraduate or graduate degree major related to the instructional assignment; or accredited institution in skills or theory courses related to the instructional assignment; or
 - (b) Successful completion of a program of training specific to the area of assignment and completed at a post-secondary career and technical or technical institution approved by the State Board of Education for career and technical education in the state where the institution is located; or
 - (c) A valid certificate, registration, or license which was issued by a recognized state or national credentialing agency in an area specific to the area of assignment; or
 - (d) A certificate of completion of an apprenticeship established by the United States Department of Labor, the Florida Department of Labor, or any state apprenticeship department which is specific to the area of assignment; or
 - (e) Thirty (30) semester hours of college credit, as verified in the personnel file; or
 - (f) One (1) year of successful teaching experience in the program area of assignment during the five (5) year period immediately preceding the date of application for employment.
- C. Application procedures, employment vacancies, and selection procedures as specified for other full-time instructional personnel in accordance with School Board policy. (Florida teaching certificate shall not be required.)
- D. Terms of employment: Contracts shall be issued to non-degreeed, full-time, career and technical instructional personnel ~~for the first year of employment~~ in accordance with Florida Law and School Board policy for first-year-certificated instructional personnel.
1. ~~Contracts shall be issued to non-degreeed, full-time career and technical instructional personnel for the second and third years of employment in accordance with School Board policy for second and third year certificate instructional personnel.~~

- ~~2. Professional service contracts shall be issued to non-degreed, full-time career and technical instructional personnel after the third-year of employment in accordance with School Board policy for certificated personnel and when the requirements specified below have been met:

 - ~~(a) Three years of successful teaching in the area for which occupational expertise was established, and successful completion of a Career and Technical Educators Alternative Certification Program for teachers who teach in the secondary program.~~~~
- ~~3. Professional service contracts shall be retained in accordance with School Board policy for other full-time instructional personnel.~~
14. Part-time, non-degreed career and technical instructional personnel shall be employed as if they were full-time, non-degreed instructional personnel except that they shall not be entitled to contractual status.

E. Salary and Benefits:

1. Full-time, non-degreed career and technical instructional personnel shall be eligible for the same salary and salary increases as certificated, instructional personnel with corresponding contractual status, years of service, and levels of training. Levels of training for full-time, non-degreed career and technical instructional personnel shall be comparable to levels of training for certificated instructional personnel for purposes of the salary schedule.
2. Full-time, non-degreed career and technical instructional personnel shall be a member of the instructional personnel bargaining unit and shall be accorded the same rights and protection of the laws as certificated instructional personnel.
3. Part-time, non-degreed career and technical instructional personnel shall be eligible for the same salary established for part-time, certificated non-degreed career and technical personnel. For purposes of salary schedule placement, levels of training for part-time, non-degreed career and technical instructional personnel shall be comparable to levels of training for full-time, non-degreed career and technical instructional personnel.

F. Terminations:

1. Non-degreed career and technical instructional personnel shall comply with the resignation policy established for certificated instructional personnel.
2. Non-degreed career and technical instructional personnel may be suspended or dismissed at any time during the school year pursuant to the provisions set forth for other certificated instructional personnel.

G. Discontinuation of Positions:

1. Full-time, non-degreed career and technical instructional personnel shall be governed by the same provisions established for certificated instructional personnel if positions are discontinued. Should it be necessary to choose from among certificated and non-certificated instructional personnel, non-certificated instructional personnel shall have the same rights and privileges as certificated instructional personnel.
2. Part-time, non-degreed career and technical instructional personnel shall be governed by the same provisions established for part-time, certificated instructional personnel, if positions are discontinued. Should it be necessary to choose from among certificated and non-certificated, part-time, non-degreed career and technical instructional personnel, non-certificated, part-time, non-degreed career and technical instructional personnel shall have the same rights and privileges as certificated, part-time instructional personnel.

- H. ~~Part-time~~ Adult Education Instructional Personnel: Instructional personnel who are employed to teach ~~part-time~~ in the adult program shall be employed under and governed by the same rules regarding ~~part-time~~, non-degreed career and technical instructional personnel; except that, instead of meeting the occupational expertise requirements, these personnel shall hold a bachelor's or higher degree, with an undergraduate or graduate degree major in the area of assignment, or hold a bachelor's or higher degree in another area and 30 semester hours in courses related to the area of assignment. The degree or college credit must have been completed at an acceptable accredited institution.

- I. In keeping with Florida School Board of Education Rule for temporary certificates, Indian River School Board provides for the issuance of a second two-year, non-renewable

temporary for a non-degreed career and technical certificate. If an applicant has had a serious illness, injury, or other extraordinary extenuating circumstances beyond the control of the applicant, which prevented completion of requirements, a second two-year, non-renewable temporary certificate will be issued. The following categories will be approved as extenuating circumstances:

1. The applicant suffered a serious illness or injury during the validity period of the certificate, which prevented the applicant from completing the requirements. In this case, a doctor's statement must accompany the request;
2. The personnel appointment(s) of the applicant for each of the two years covered by the temporary certificate precluded the completion of the BEST Program or any other extenuating circumstances will be evaluated on a case-by-case basis. Extenuating circumstances will not be considered until a completed application form and official documentation of all requirements the applicant has completed are on file.

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49, 1001.42(17), 1001.43, F.S.

Implemented: 230.03(2), 1001.32(2), 1001.42(5), 1012.32, 1012.23, 1012.55,
1012.56(1)(2)(6)(7), 1012.39; 1012.31, 1012.33, 1012.335, 1012.43F.S.

Adopted: 6/11/91

Amended: 7/20/93, 12/8/98, 10/14/03, 1/24/06, 5/13/08, _____

**SCHOOL DISTRICT OF INDIAN RIVER COUNTY
DISTRICT SCHOOL BOARD POLICY CHANGES
SUPPORT INFORMATION**

Today's Date: 4/3/2012

Policy Number: 3.14

Policy Title: Contracts for Instructional Personnel

Check one of the following:

New Policy:

Amendment:

Repeal:

I. Summary of Proposed New or Revised Policy:

This policy revision addresses professional service contracts no longer being issued in the State of Florida.

II. Estimated Economic Impact: \$ None

III. Referenced Statutes:

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49, 1001.42(17), 1001.43 (F.S.)

Implemented: 1011.60, 1012.33, 1012.335 F.S. (F.S. and/or FSBE)

IV. Indian River County School Board (Ms. Stang will complete after adoption.)

Date Adopted by IRCSB: _____

Date Amended by IRCSB: / /

Date Repealed by IRCSB: / /

V. School Board Authorization:

Action Initiated by: School Board Members

Approved by: _____

(Signature of) Superintendent/School Board Secretary

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School Board Recording Secretary:

1. Discussion Agenda Item: Workshops 3/27/2012

2. Action Agenda Item – Date for Public Hearing 4/10/2012

3. Legal Notice 4/16/2012

4. Public Hearing/Adopted Date (Action Item) 5/22/2012

001-95-BRD
REV: 08/2011
GSL-SL Item #32

3.14 CONTRACTS FOR INSTRUCTIONAL PERSONNEL

- A. Any person employed as a member of the instructional staff, a supervisor, or a principal shall be provided contractual status pursuant to section 1012.33, or 1012.335, F.S.
- ~~B. Any person who has held a continuing/professional services contract in Indian River County and has not been under contract during the previous two years may be recommended by the Superintendent for continuing/professional services contract. Any person who has held a continuing/professional services contract in any other Florida School District and who subsequently has rendered one year of satisfactory service in this county may be recommended by the Superintendent or designee for continuing/professional services contract status. All such persons must meet all other requirements of the law.~~

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49, 1001.42(17), 1001.43, F.S.

Implemented: 1011.60, 1012.33, 1012.335, F.S.

Amended: 6/12/84, 12/8/98, 10/14/03, 5/13/08, _____

**SCHOOL DISTRICT OF INDIAN RIVER COUNTY
DISTRICT SCHOOL BOARD POLICY CHANGES
SUPPORT INFORMATION**

Today's Date: 4/3/2012

Policy Number: 3.40

Policy Title: Personnel Evaluation

Check one of the following:

New Policy:

Amendment:

Repeal:

I. Summary of Proposed New or Revised Policy:

This proposed policy revision is to delete paragraph "C" as it will not be possible for the Superintendent or other administrator to prepare a final evaluation for an employee who leaves the school system prior to the end of a school year, as the relevant data would not have been collected for that employee in order to complete the final evaluation.

II. Estimated Economic Impact: \$ None

III. Referenced Statutes:

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49, 1001.42(17), 1001.43 (F.S.)

Implemented: 1012.34 F.S. (F.S. and/or FSBE)

IV. Indian River County School Board (Ms. Stang will complete after adoption.)

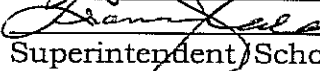
Date Adopted by IRCSB: _____

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001-95-BRD
REV: 08/2011
GSL-SL Item #32

3.40 PERSONNEL EVALUATION

The performance of each member of the administrative, supervisory, and instructional staff shall be assessed as provided herein.

A. The assessment of a teacher shall be based on provisions outlined in the negotiated agreement.

B. The Superintendent shall arrange for the evaluation of all principals, supervisors, and administrative personnel as required by law.

~~C. A final evaluation shall be made when the employee leaves the school system.~~

CD. Prior to preparing the written report of the evaluation, the individual being evaluated shall be informed as to the criteria and the procedure to be used.

DE. The written report of the evaluation shall be reviewed with the employee and discussed with him by the person who made the evaluation.

EF. The evaluation of an employee shall be confidential until the end of the school year immediately following the school year in which the evaluation is made.

Authority: 120.536, 120.54, 120.81, 1001.41, 1001.51, 1001.49, 1001.42(17), 1001.43, F.S.

Implemented: 1012.34, F.S.

Amended: 11/8/83, 10/14/03, 5/13/08, _____

FEBRUARY MONTHLY FACILITIES UPDATE
MARCH 30, 2012
FACILITIES DEPARTMENT

This is seventh in the series of monthly updates, provided to the Board at the first meeting in April because of spring break in March. The topics discussed provide updates to the Board on **existing projects**, alert the Board to **upcoming initiatives**, and provide **data** related to energy consumption and associated costs. In addition, any **problems** or **challenges** encountered in our work will be discussed with potential **solutions** and **recommendations** provided to the Board.

VERO BEACH ELEMENTARY

Construction continues on the rebuild of Vero Beach Elementary (see attached photograph). The contractor is focusing on site work for the bus loop on the north side of the campus, the sidewalks in the courtyard, and beginning the Phase 2 retention pond excavation. Electric service began on February 15th when FPL energized the site. Drainage work was completed on the main campus over spring break, and the HVAC system start-up went off without incident. Built-ins for the kindergarten classrooms is underway in Building 2, with ceramic tile installation ongoing in Buildings 3 and 4. The project remains on schedule and within budget. The schedule for relocation of teachers and staff in May, with the subsequent school demolition and creation of the parent pickup loop is extremely tight, and planning continues to ensure no hindrances to successful completion by the start of school.

SUPPORT SERVICES COMPLEX

Work on the building is complete and all departments are currently occupying the site. Demolition of the old maintenance and purchasing facility was completed, however we've been holding off on demolishing the old transportation complex. This is because we needed to submit supporting paperwork to the Department of Education to get approval for demolition of these buildings. The Board approved the paperwork at the meeting on March 27th, which will be the last step prior to DOE approval. We expect to demolish the old transportation complex in mid-April. We appreciate the efforts of VBE architect Rene Tercilla to facilitate the DOE approval of removal of these spaces from the FISH inventory.

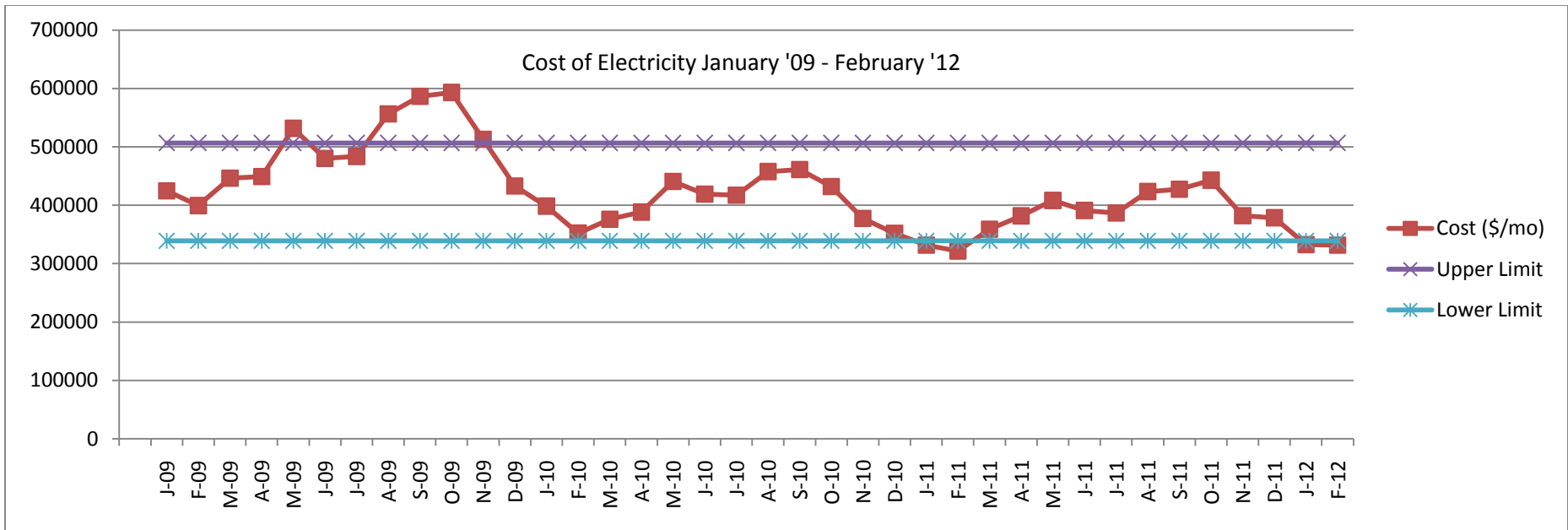
SEBASTIAN RIVER HS FRESHMAN CENTER

Mechanical/Electrical and Plumbing activities continuing. Ductwork is now underway on the second floor, fire sprinkler installation is complete on the 2nd floor and roofing is nearly complete, including the decorative barrel tile sections adjacent to the entrance. Interior framing on the second floor is complete. Insulation and drywall installation is now being installed on the 2nd floor. Exterior stucco work is now underway with close monitoring by the project manager to ensure the job is done properly. The SLC has given authorization for a change order to demolish the existing basketball courts just to the south of the new freshman center. We are currently pricing the installation of new courts on the west side, along with changes and addition of lockers requested by school staff. When a total pricing package is developed, it will be shared with the administration for approval or rejection. Sidewalks to tie the center into the existing campus was begun over spring break to do the tie-in work and avoid contact with students. Attached is a photograph showing the area under construction.

Energy Update: Cost of Electricity

Month	2011	2012	Difference	% Difference
January	\$331,755	\$332,510	\$755	+0.2%
February	\$310,464	\$331,586	\$21,122	+6.8%
March	\$356,957			
April	\$381,773			
May	\$408,211			
June	\$390,981			
July	\$386,913			
August	\$394,010			
September	\$420,695			
October	\$442,804			
November	\$382,011			
December	\$378,541			
Subtotal	\$4,585,115			

This table will be updated as results become available through Utility Report Card. For additional detail, go to <http://www.utilityreportcard.com> and click on URC Live, then select Indian River County.



The past two months' data affirm the reality that we have exhausted the overall improvements from the system that can be extracted. We continue to monitor individual schools' results with the expectation of continuing to try to maintain current averages. The age and condition of systems within the City of Vero Beach utilities area are now the focus area. We have selected Pinnacle Construction to replace the DX units at Rosewood Magnet. The old Osceola Magnet campus will be shut down, and the new Osceola campus at the former Thompson Magnet campus will be within the FPL territory, and will contain thermal storage units. The new school system coming on line at VBE, while in the FPL territory, will contain thermal storage and should be extremely efficient. We continue to get good results from our new systems at Dodgertown and Sebastian River HS. FPL will be getting a rate increase, which our customer service rep tells us will increase our costs by 0.46% or \$20,700 for the year.

Vero Beach Elementary: Exterior of Building 2 Facing West



SEBASTIAN RIVER HIGH SCHOOL FRESHMAN LEARNING CENTER



Sebastian River High School



Sebastian River High School



BEACHLAND ELEMENTARY TRAFFIC

The final draft plan was reviewed by the School Advisory Committee on March 1st, with buy-in from the group to the concepts presented. The public meeting was held on March 27th in the school cafeteria, with significant input from the assembled group. The City Manager, Public Works Director and Planning Director from the City of Vero Beach attended the meeting and were active listeners to the suggestions being provided by the participants. Those suggestions are currently being reviewed with the Superintendent, and the design team is meeting with the City staff to evaluate some of the alternatives suggested. We will continue to update the Board on progress for the project.

FELLSMERE ADDITION

The design aspect of this project continues to be evaluated by the Superintendent's Leadership Council. A contractor selection has been completed, and submitted to the Board for approval on April 10th. The joint venture of Pinnacle/Pirtle Construction was selected for this project. Subsequent to Board approval we will develop a contract for Board approval with the venture, with seed money for pre-construction services. Edlund/Dritenbas/Binkley continues to work closely with the SLC team to optimize the details of the project.

OSCEOLA MAGNET

The Osceola Magnet move to Thompson was approved by the Board at the meeting on January 24, 2012. An extended parent pickup loop on the west side of the campus was designed and submitted for bids by our continuing services contractors. Barth Construction was the apparent low bidder, and will be doing the work subject to Board approval on April 10th. Discussions are underway with a preliminary design from Rene Tercilla on expansion of the cafeteria. The cost to reclaim the old Dodgertown cafeteria to house the relocated ESE staff vacating their offices at Thompson proved to be inordinately expensive. As such, most of the ESE staff will occupy portables at Dodgertown placed on the campus for the HVAC renovation project.